

## ANSTY AND STAPLEFIELD PARISH COUNCIL

The minutes of the online meeting of Ansty and Staplefield Parish Council held on 6<sup>th</sup> July 2020 at 7:30pm.

In response to the Coronavirus pandemic the Government has introduced new regulations which allow Parish Councils to hold their meetings online. These are the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

**Members present:** Brad Williams (Chairman), Bob Birthwright, Crispin Salimbeni, Simon Stokes, Dhana Mahendran, Jon Gilley, Nuala Hampshire

**Also present** Liz Bennett (Clerk), Pete Bradbury (MSDC and WSCC Councillor), 1 member of the public.

### **1. Chairman's introduction and guidance for online meetings.**

#### **2. Public Session.**

A member of the public spoke regarding his proposal to reduce the speed limit to 40mph on Borde Hill Lane from the boundary of the 30mph zone at the Hanlye Lane junction northwards to just beyond the entrance to Borde Hill Gardens. The proposal is supported by the residents and the County Councillor, but a response from Borde Hill Gardens has not yet been received. The Clerk reported that another resident has been in touch to suggest that the 40mph zone is extended to Naldred Farm area. It was confirmed that this is being considered.

It was agreed to bring the agenda item forward to discuss this proposal.

**Traffic Regulations for Borde Hill Lane.** After some discussion, the Parish Council agreed to support the proposal. The resident will initiate a Community Highways Initiative and the Clerk will write to the Highways Manager to confirm the support of the Parish Council.

#### **3. Apologies for absence.**

Apologies were accepted from Maria Fielding.

#### **4. Declarations of interest in items on the agenda.**

None were received.

#### **5. Minutes of the Parish Council meeting held on 8<sup>th</sup> June 2020.**

The minutes were AGREED and signed by the Chairman.

#### **6. Planning decisions.**

The following planning decisions were noted:

- a. DM/20/1423 Proposal: installation of an additional wire mesh fencing along the southern boundary of Hanlye Lane. Location: Borde Hill Garden, Borde Hill Lane. Certified as lawful development.

- b. DM/20/1658 Description: Details of proposal: to install a single electricity pole and two stays and overhead line from the existing pole 634124 as shown red on the attached plan. Location: Poplar Cottage, Cuckfield Lane, Warninglid, Haywards Heath. Granted.
- c. DM/20/1272 Description: variation of condition number 1 relating to planning application dm/19/0041 for the approved drawings to be replaced with amended drawings. Location: Brew House, Cuckfield Road, Ansty. Granted.
- d. AP/20/0021. Notification of appeal. Planning Inspectorate Ref: W/4000982 Land At: Firlands Cuckfield Road Burgess Hill West Sussex Proposed Development: Proposed erection of a dwelling.

## **7. Planning applications.**

- a. DM/20/1877 Application Type: Householder Application Proposal: Single storey side extension to the west, two storey side and rear extension to dwelling and new roof to existing detached annexe/garage. Site Address: Jarretts Farm, Brantridge Lane, Balcombe. No objection.
- b. DM/20/1760 Application Type: Full Application Proposal: Demolition of the existing dwelling and barn and replacement with three dwellings. Site Address: Oaktree Farm, Burgess Hill Road, Ansty. No objection.
- c. DM/20/1514 Application Type: Householder Application Proposal: Single storey garden studio. Description amended 22.06.2020 to include use for Pilates classes. Site Address: Brookfield, 3 Deaks Paddock, Ansty. No objection but the Parish Council is concerned that is not enough parking space for people attending Pilates classes.
- d. DM/20/1979 Application Type: Listed Building Consent Proposal: Erection of electrically controlled entrance gateways and boundary fencing and alteration to existing access. Site Address: Legh Manor, Cuckfield Road, Ansty. No objection.
- e. DM/20/2014 Application Type: Householder Application Proposal: Erection of a two-storey side extension and roof alterations. Site Address: The Old Lodge, Ditton Place, Brantridge Lane, Staplefield. No objection.
- f. DM/20/2074 Application Type: Householder Application Proposal: Refurbishment of existing house internally and externally. Demolition of attached garage, utility and oil bund. Construction of two storey side extension and porch, and formation of a new detached garage. Site Address: Cedars, Staplefield Place, Handcross Road, Staplefield. No objection.
- g. DM/20/2174 Application Type: Removal/Variation of Condition Proposal: Variation of condition 3 of planning application DM/18/0845, to replace approved plans for alterations to the scheme. Site Address: Tyes Place, Brantridge Lane, Staplefield. No objection.
- h. DM/20/2173 Application Type: Removal/Variation of Condition Proposal: Variation of condition 13 of planning application DM/18/0839, to replace approved plans for alterations to the scheme. Site Address: Tyes Place, Brantridge Lane, Staplefield. No objection.
- i. DM/20/2214 Application Type: Full Application Proposal: Erection of 160.4sqm permanent, detached, single storey, timber-framed flat roofed classroom building for D1 educational use on existing hard standing on school site. Site

Address: St Pauls Catholic College, Jane Murray Way, Burgess Hill. No objection.

#### **8. Finances.**

- a. **Financial Statement.** The financial statement including the payments for approval, the receipts and bank reconciliation was AGREED.
- b. **Insurance claim.** The Clerk has submitted a business interruption insurance claim.

#### **9. Annual Governance and Accountability Review.**

The AGAR and supporting papers were circulated prior to the meeting.

- a. **Report from internal auditor.** The report from the Internal Auditor was noted.
- b. **AGAR section 1 Annual Governance Statement.** Section 1 was AGREED and signed by the Chairman.
- c. **AGAR section 2 Accounting Statements.** Section 2 was AGREED and signed by the Chairman.

#### **10. Assets of Community Value Nominations.**

It was AGREED to nominate the Jolly Tanners and The Victory as Assets of Community Value, as the previous nomination has lapsed.

#### **11. Traffic Regulation Proposal for Borde Hill Lane.**

This item was brought forward in the meeting and was discussed just after the public session.

#### **12. Hardstanding at Staplefield.**

The Parish Council do not want to make official parking laybys on common land, and it was felt that pedestrians can reasonably expect uneven surfaces on common land. Notices placed on the notice boards can also be viewed on the Parish Council website. It was agreed that no action is needed at this time.

#### **13. Ansty Village Centre.**

The foundations are now in place and the timber frame is due to be delivered later this month. The crowdfunding campaign for the Calor Gas grant for a hearing loop has received a lot of support and the campaign is currently top of the leader board.

A group of Councillors are working on a “countdown” sign to inform passers-by of progress.

#### **14. Mobile SID.**

The mobile SID has been lent to Cuckfield Parish Council for a week and will shortly be moved back to Staplefield.

#### **15. Staplefield Pavilion maintenance work.**

Work should begin at the pavilion next week. Bob and Crispin will manage the work and keep in touch with the contractor.

**16. Public rights of way inspection.**

WSCC have produced some signs to prohibit cyclists from using public footpaths. The Clerk will get some laminated and pass them to Councillors to put up where they think there is a problem with cyclists.

The Clerk was asked to find out if dog training classes are permitted on Ansty Recreation Ground.

**17. Opening of Staplefield Play Park and Cricket facility.**

The Clerk outlined the approach to the opening of the play park following Government guidelines. The Clerk will put up laminated signs to remind users of the importance of social distancing and hand hygiene.

The Government is also allowing recreational cricket to be played from 11<sup>th</sup> July. It was AGREED that cricket can be played at Staplefield but that the pavilion will remain closed. The toilet will be open and players will be asked to wipe down surfaces after use. They will also be asked to follow the prevailing guidelines during matches.

**18. Updates from MSDC and WSCC Councillor.**

The Councillor reported that there have been no Covid-19 deaths in West Sussex for 3 weeks now. The Government has given WSCC £3.2m to cover track and trace measures. From today more items are allowed at recycling sites and libraries are offering a Select and Collect service.

**19. Parish fingerposts.**

The Clerk has not received an update from the contractor.

**20. Minor matters and items for the next agenda.**

- a. Dhana asked if the Parish Council could provide salt bins at Beeches and Foundry Gardens on Rocky Lane.
- b. Cuckfield Golf Course. The Clerk was asked to write to planning control regarding a possible breach of planning permission.
- c. Next zoom meeting 10<sup>th</sup> August.

**Ansty and Staplefield Parish Council Finances 6<sup>th</sup> July 2020**

**Payments for approval**

	<b>Ref</b>	<b>Description</b>	<b>Amount</b>
Wooden Windows	24	Pavilion windows (paid last month)	<b>3594.98</b>
Castle Water	25	Pavilion water	<b>9.68</b>
EDF Energy	26	Pavilion electricity	<b>16</b>
Screwed and Glued	27	Play park maintenance	<b>135.00</b>
Elizabeth Bennett	28	Clerk's expenses	<b>20.69</b>
WSCC	29	Salaries	<b>2019.69</b>
Vodafone	30	Phone	<b>21.55</b>

**NB: The direct debit to EDF Energy has increased from £12 to £16. This change took effect in June and so the payment reference no' 18 has been amended on the finance statement for June.**

**Receipts in June**

UK Power Networks	F	Wayleave	<b>225.95</b>
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30th June 2020

<b>Bank</b>		<b>Cashbook</b>	
Current Account	17937.16	Balance forward	56862.78
Deposit Account	45201.72	Receipts	43296.36
		less payments	-37020.26
	<b>63138.88</b>		<b>63138.88</b>

**Signed Chair of Parish Council Meeting 6<sup>th</sup> July (Online meeting)**