

ANSTY AND STAPLEFIELD PARISH COUNCIL

The minutes of the meeting of Ansty and Staplefield Parish Council held in **Ansty Village Hall** on **Monday 13th August 2018**.

Members present: Brad Williams (Chairman), Bob Birthwright, Jon Gilley, Maria Fielding, Simon Stokes, Dhana Mahendran.

Also present: Liz Bennett (Clerk), Pete Bradbury (County and District Councillor)

1. Apologies for absence.

Apologies were accepted from Andrew Keiller, James Steadman and Crispin Salimbeni.

2. Declarations of interest in items on the agenda.

Jon Gilley declared that he is a Parish Council nominated member of the Ansty Village Centre CIO.

Simon Stokes declared that he is a Parish Council nominated member of Ansty Village Hall Trust.

All other member interests are shown in their Register of Interests.

3. Minutes of the meeting held on 23rd July 2018.

The minutes were AGREED and will be signed at the next meeting.

4. Planning decisions.

The following decisions were noted:

- a) DM/18/2174 description: Installation of new steel framed canopy and single access door. Location: St Marks Church Of England Primary School, Brantridge Lane, Staplefield, West Sussex. Granted Listed Building consent.
- b) DM/18/2135 description: erection of 9no dwellings (30% affordable housing) and associated access. Location: Land to the rear Of North Cottages, Cuckfield Road, Ansty. Refused.
- c) DM/18/1777 Description: detached, part open fronted, two storey triple garage with study room above, dormer windows to front, external staircase to right side and juliette balcony to left side. Location: Whitehouse Farm, Staplefield Lane, Staplefield. Granted.
- d) DM/18/0596 Description: proposed residential development of 30 dwellings with associated external works, landscaping and access. Amended plans received 11 June showing revised layout and elevations of proposed homes. Location: Land South Of Bolney Road, Ansty. Refused.
- e) DM/18/1226 Description: two storey side extension to replace existing singles storey garage and single storey rear extension with roof terrace above. Location: 80 Cedar Avenue, Haywards Heath. Granted.
- f) DM/18/2401 Description: proposed repair of damaged entrance gate and pillar to borde hill house - south lodge. Location: South Lodge, Borde Hill Lane, Haywards Heath. Granted Listed Building consent.

5. Planning applications.

- a) DM/18/1974 Application Type: Householder Application Proposal: Demolition of existing single-storey timber outbuilding/annex and the construction of a replacement outbuilding for use as an office/studio; the erection of an additional (resited) outbuilding for use as a games room; the construction of a car port, and associated alterations and surfacing of the existing driveway and parking area. Amended plans received 25.07.2018. Site Address: The Old Vicarage Brantridge Lane Staplefield. No objection but the Parish Council asks that vehicles associated with the building works avoid Brantridge Lane during school drop off and pick up times.
- b) DM/18/3052 Application Type: Outline Application Proposal: Outline planning application for 27 new dwellings, including 30% affordable housing with access via Isaac's Lane, the provision of public open space, associated infrastructure and landscaping. All matters reserved except for Access. Site Address: Woodfield House Isaacs Lane Burgess Hill. The Parish Council object to this application because the site was not allocated in the Neighbourhood Plan. They also believe that the access, on a bend, is potentially dangerous. If the application were to receive permission then the Parish Council request that s106 money is given to the Ansty Village Centre project.
- c) DM/18/2672 Application Type: Full Application Proposal: Alterations to approved planning application DM/17/1837 including additional windows, alterations to internal layout and relocation of the extension and car port. Site Address: Great Thorndean Barn Slough Green Lane Warninglid. No objection.

6. Purchase of laptop and software for the Clerk.

The purchase of a laptop, windows 10 pro and an Office 365 subscription were AGREED.

7. Finance Matters.

The financial report showing the schedule of payments for approval, receipts, and bank reconciliation was AGREED and signed by the Chairman. It was agreed that the Landbuild invoice for Operation Watershed will only be paid when an outstanding query has been satisfactorily answered.

8. Ansty Village Centre.

No update was received.

9. Ansty pedestrian safety scheme.

The Clerk is in correspondence with the scheme designer regarding a couple of suggested improvements. The scheme was AGREED by the Parish Council and it is hoped that the improvements can be incorporated. The Clerk was also asked to ensure that the footpath from the new Bolney Road development is tied into this scheme.

10. Staplefield Matters.

a) Switching Staplefield street lights off at night.

The Clerk reported the cost of implementing the scheme and the small associated energy saving. It was AGREED not to move to part-night lighting in Staplefield.

b) Use of pavilion toilets by campers on nearby field.

It was agreed that the toilets at the pavilion will not be made available to campers at a nearby field. The Clerk was asked to change the locks on the toilet doors.

11. Update on road safety issues in parish.

There is nothing new to report on this matter.

12. Update on fingerpost repairs.

There is nothing new to report on this matter.

13. Reports from meetings attended, not covered elsewhere on the agenda.

No reports were received.

14. Report from County and District Councils.

Pete Bradbury reported on various matters. The Burgess Hill Northern Arc will now be brought forward by Homes England. MSDC are holding a briefing for parish councils on 28th August. MSDC have completed their call for development sites and are currently evaluating them all.

15. Chairman's Correspondence.

The following correspondence was noted:

- email exchange regarding the possibility of twinning with Catelnau-Medoc.
- email from Ansty resident regarding speeding and traffic in Ansty.

16. Minor matters and items for the next agenda.

The clerk will add an item to the next agenda regarding advice to residents if travellers set up in the parish.

MEETING CLOSED

DRAFT MINUTES SUBJECT TO CONFIRMATION

Ansty and Staplefield Parish Council. Finances 8th August 2018

Payments for approval

	Ref	Description	Amount
EDF Energy	41	Pavilion electricity	13.00
Staplefield Village Hall	42	Room hire	10.00
WSSC	43	Salaries, pension, NICS	1999.02
Elizabeth Bennett	44	Expenses	24.56
Landbuild	45	Operation Watershed Brantridge phase 2	20131.20

Receipts in July

	Ref	Description	Amount
South East Water	O	Water refund	9.36
Copthorne Cricket	P	Cricket	116.10
Copthorne Cricket	Q	Cricket	116.10
Liz Dean (St Mark's Church)	R	Village picnic	77.40

Ansty and Staplefield Parish Council: Bank Reconciliation				
31st July 2018				
Bank			Cashbook	
Current Account		33192.38	Balance forward	73516.51
Deposit Account		64761.60	Receipts	39184.18
	0		less payments	-14746.71
Less unpaid transactions				
	0	97953.98		97953.98

Signed Chairman of Parish Council meeting 13th August 2018