

## ANSTY AND STAPLEFIELD PARISH COUNCIL

**The minutes of the Meeting of Ansty and Staplefield Parish Council held in the Committee Room above Staplefield Village Hall on 9<sup>th</sup> December 2019 at 7:30pm.**

**Members Present:** Bob Birthwright (Vice Chairman, Chair of this meeting), Dhana Mahendran, Simon Stokes, Jon Gilley, James Steadman, Crispin Salimbeni, Maria Fielding, Peter Bushell

**Also present:** Liz Bennett (Clerk)

### **Public Session**

There were no members of the public at the meeting.

#### **1. Apologies for absence.**

Apologies were accepted from Brad Williams. Bob Birthwright chaired the meeting.

#### **2. Declarations of interest in items on the agenda.**

Maria Fielding declared a personal interest in planning application DM/19/4799 because her daughter attends St Marks Primary School. Crispin Salimbeni declared a personal interest in planning application DM/19/4799 because he is a neighbour.

#### **3. Minutes of the meeting held on 11<sup>th</sup> November 2019.**

The minutes of the meeting were AGREED and signed by the Chairman.

#### **4. Planning decisions.**

The following planning decisions were noted:

- a. DM/19/3398 description: demolition of 6 livery and ancillary buildings. Erection of 3 commercial B1 and B8 units. Location: The Forge, Cuckfield Road, Staplefield. Granted.
- b. DM/19/4309 description: (t1) ash - canopy reduction of 3m. (t2) ash - canopy reduction of 3m. Location: 2 Dale Cottages, Warninglid Road, Staplefield. Granted.
- c. DM/19/4068 description: variation of condition no 1 of application DM/16/4609, to replace approved plans to allow for changes in design. Location: Ansty Sports and Social Club, Village Hall, Deaks Lane, Ansty. Granted.
- d. DM/19/2682 Description: demolition of a prefabricated bungalow and associated out buildings, replace with a new five-bedroom dwelling, triple garage and horse stables. Location: Westup Farm Cottage, Deaks Lane, Cuckfield. Granted.
- e. DM/19/3343 Location: Land Adjacent to Staplefield Village Hall, Cuckfield Road, Staplefield. Application withdrawn.
- f. DM/19/4187 Description: demolition of existing conservatory with single storey rear extension. Location: Tyghes, Handcross Road, Staplefield. Granted.

#### **5. Planning applications.**

- a. DM/19/2350 Application Type: Full Application Proposal: Demolition of 2no. store buildings and erection of a Local Meeting Hall (for use as a place of worship). Change of use of 1no. store building to create an ancillary community hall (used solely by members of church) (Amended plans showing amended access off Nursery Lane received on 10 October 2019) (Amended engineering layout plans received on 11 November 2019) Site Address: Highways Access Land North Of Poplar Cottage, Nursery Lane, Warninglid West

- Sussex. This application has already been granted planning permission by MSDC.
- b. DM/19/4768 Application Type: Overhead Electricity Line Proposal: (1) To upgrade the span of LV overhead line between poles 616417 and 634156 as shown on plan PD 23507 attached – This involves the replacement of poles 616417, 634155 and 634156 (2) To decommission and replace the existing pole mounted transformer on pole 616417. Site Address: Land at Holmsted Farm, Staplefield Road, Cuckfield. No objection.
  - c. DM/19/4693 Application Type: Full Application Proposal: Proposed new open sided store/barn. Site Address: Beacon Fencing Ltd, The Old Sawmill, Pickwell Lane, Ansty. No objection.
  - d. DM/19/4799 Application Type: Trees in a Conservation Area Proposal: Group of Trees (G1) Cut back overhang from buildings up to 2.5m To remove Ash and Laurels trees from wire and remove small Ash from Church side. Site Address: St Marks Primary School, Brantridge Lane, Staplefield. No objection.
  - e. DM/19/4619 Application Type: Outline Application Proposal: Outline application for the erection of 1 no. Dwelling house with all matters reserved except for access. Site Address: Land South Of Challoners, Cuckfield Road, Ansty. The Parish Council object to this application because it was not allocated in the Neighbourhood Plan, it is outside the village built up area boundary, it is not in a sustainable location and Ansty has already taken a significant share of houses. This will be a large house which does not meet local demand for 1-2 bedroom houses.
  - f. DM/19/3313 Application Type: Full Application Environmental Statement Proposal: Construction of a single carriageway link road from Isaacs Lane to Freeks Farm comprising a new all-movements junction on A273 Isaac's Lane, highway comprising 6.1 - 6.5m carriageway with separate 4.5m 'Green Superhighway' and 3m cycle/footway provision on the north side and 2m footway on the south side segregated from the carriageway by landscaped verges, including all-modes bridge across the River Adur, constructed to an adoptable standard, together with, earthworks, surface water and foul drainage infrastructure, utilities corridors, street lighting, landscaping and temporary fencing. Supplementary submission received 26th November 2019 Site Address: Land East Of Isaacs Lane, And Land West Of Freeks Lane, Burgess Hill. The Parish Council wish to ensure that construction traffic is not routed through Ansty and that this project is coordinated with other works planned around the parish, such as the work at Hanlye Lane roundabout, to ensure that the cumulative impact on traffic does not gridlock local roads.
  - g. DM/19/4815 Application Type: Householder Application Proposal: Single storey ground floor rear extension, hip-to-gable extension of existing second floor loft and enlargement of existing dormer. Site Address: 2 Stonecourt Cottages, Rose Cottage Lane, Staplefield. No objection.

## **6. Proposal from Chairman of Bolney Parish Council.**

The Chairman of Bolney Parish Council will be attending the Parish Council meeting on 13/1/20 so this item is carried forward.

## **7. Staplefield Pavilion.**

It was agreed that a meeting will take place on Monday 20<sup>th</sup> January with 1 or 2 representatives from the cricket clubs, the Staplefield Association and the Fete Committee. Brad Williams will chair the meeting and the Staplefield Councillors will also attend. The purpose of the meeting is for the Parish Council to provide an update on its plans for the pavilion and for users of the pavilion to outline how they see the pavilion being used in the future and what improvements they would like to see.

The Clerk and Crispin met with a contractor last week and have received another quote for the maintenance work. It was agreed that the work will not be commissioned until after the meeting on 21<sup>st</sup> January.

**8. Clerk's pay rise.**

The Clerk's pay rise was AGREED and will be backdated to April 1<sup>st</sup> 2019.

**9. Winter Maintenance Plan 2019/2020.**

The Winter Maintenance Plan was AGREED. WSCC had planned to reduce the number of roads that will be gritted. Peter Bushell has heard that this is no longer the case, although the Clerk has not had confirmation of that.

**10. Ansty Village Centre project update.**

The final plans are being made with a view to starting the work on 6<sup>th</sup> January.

The Ansty pedestrian safety scheme, which includes building the path to the Village Centre was also due to start on 6<sup>th</sup> January. This could cause a lot of congestion at the top of Deaks Lane. The Clerk has notified Highways that both contractors will be starting on the same day. Highways will therefore begin by working on other aspects of the safety scheme in the village and do the path when it is convenient for both contractors.

**11. Finances.**

The financial report showing the schedule of payments for approval, receipts in November and the bank reconciliation was AGREED and is attached to these minutes.

**12. Mobile Speed Indicator Device and speeding issues in Brook Street.**

The Clerk provided an update on the mobile SID. A new pole is needed in Brook Street so that the mobile SID can be mounted in a good location. The Parish Council AGREED to meet the £75 cost of the pole installation.

The Clerk and Peter Bushell met with the Highways Manager in Brook Street. It has been agreed that 30mph speed limit repeater signs can be placed at 300m intervals in Brook Street because the streetlights are spaced too far apart to constitute a "Highways Lighting System" and so drivers cannot be expected to know that the speed limit is 30mph. The new signs will be in place in the next financial year. It was also agreed that village gates at the top of Brook Street would help to indicate that Brook Street is a hamlet, not just a road, and this might encourage drivers to slow down. The cost of the gates is £750 per gate. The Parish Council agreed that this would be added to the list of potential parish projects.

**13. Cuckfield Golf Course and consider invitation to visit.**

MSDC enforcement officers have visited the Cuckfield Golf Course site and are preparing a report of their findings, which the Clerk has asked for a copy of. It was agreed that it is not appropriate for Councillors to visit the Golf Course because they don't normally do site visits, but the owners of the Golf Course can attend a Parish Council meeting and speak in the public session if they wish.

**14. Burgess Hill Northern Arc traffic.**

At a recent meeting, Brad Williams asked the project team whether there were any plans to upgrade the A272 roundabout in Ansty. The project team were unaware of any such plans and stated that it would be in the current planning application if the impact of the development merited changes to the roundabout.

**15. Projector for viewing planning applications.**

It was agreed not to purchase a projector for viewing planning applications at meetings. Councillors will look at the applications online and let the Clerk know if anything needs to be printed off in advance of each meeting.

**16. Fingerpost repairs.**

The Clerk provided an update from the contractor who hopes to complete the work in the New Year.

**17. Reports from meetings attended, not covered elsewhere on the agenda.**

None

**18. Report from District and County Councillor.**

None

**19. Correspondence.**

Correspondence regarding the Local Government Pension Scheme, which had been previously circulated by the Clerk was noted.

**20. Minor matters and items for the next agenda.**

The Clerk was asked to report two Highways issues:

- a. The water that flows down Handcross road will become very hazardous when it freezes.
- b. The damaged bridge that is on the road from Cuckfield to Staplefield. Highways are already aware of this problem, but no action has been taken and it could be dangerous.

MEETING CLOSED

DRAFT MINUTES SUBJECT TO CONFIRMATION

## Ansty and Staplefield Parish Council Finances 9<sup>th</sup> December 2019

### Payments for approval.

	Ref	Description	Amount
EDF Energy	71	Pavilion electricity	12.00
WSCC	72	Salaries	1996.68
SLCC	73	Subscription	180.00
WSCC	74	Payroll services	92.88
Elizabeth Bennett	75	Expenses (inc Microsoft 365 renewal)	88.08
Vodafone	76	Phone	21.00

### Receipts in November

	Ref	Description	Amount
G.Crosta	AB	Jolly Tanners cricket	425.70
Hiscox	AC	Insurance claim re Ansty Green posts – excess deducted, but they will reclaim.	8.34
Mailey Rowland	AD	Bench on Staplefield Common in memory of Ron Stevenson	50.00

### Ansty and Staplefield Parish Council: Bank Reconciliation

30th November 2019

Bank		Cashbook	
Current Account	21424.91	Balance forward	71067
Deposit Account	95068.62	Receipts	84567.85
		less payments	-39141.32
	<b>116493.53</b>		<b>116493.53</b>

Signed by Chairman of PC meeting 9<sup>th</sup> December 2019