

ANSTY AND STAPLEFIELD PARISH COUNCIL

The minutes of the meeting of Ansty and Staplefield Parish Council held in Staplefield Village Hall on 19th July 2021 at 7:30pm.

Present: Bob Birthwright (Chair of the meeting), Maria Fielding, Dhana Mahendran, Jon Gilley, James Steadman, Simon Stokes

Also present: Liz Bennett (Clerk)

1. Public Session.

There were no members of the public at the meeting.

2. Apologies for absence.

Apologies were accepted from Brad Williams, Nuala Hampshire and Crispin Salimbeni.

3. Declarations of interest in items on the agenda.

There were no interests relevant to the agenda.

4. Minutes of the Parish Council meeting held on 14th June 2021.

The minutes were AGREED and signed by the meeting Chairman.

5. Planning decisions.

The following decisions were noted

- a. DM/21/1682. Proposal: lawful development application for existing use in respect of four garages. Location: High Point, Brook Street, Cuckfield. Refused.
- b. DM/21/1054. Description: existing dwelling to be decommissioned and proposed replacement with a 2no. Bedroom dwelling (amended red line site boundary: 12/05/2021). Location: Nora, Home Farm, Slaugham Road, Staplefield. Granted.
- c. DM/21/1744. Description: construction of 3 dwellings together with access, parking and landscaping, and also a car port for Sunnyside. Location: Sunnyside, Bolney Road, Ansty, Haywards. Granted.
- d. DM/21/1306. Description: change of use from a storage cabin associated with the lake to a one bedroom holiday let, with associated parking (revised plans received 07.05.2021. Supporting statement received 17.05.2021. Revised description received 17.05.2021) (further drainage information received 02.06.2021). Location: Holmsted Farm, Staplefield Road, Cuckfield. Granted.
- e. DM/20/4139 Description: demolish and replace existing two storey double garage. Location: Lodge Farmhouse, Copyhold Lane, Cuckfield. Granted.
- f. DM/21/1602. Description: replacement timber framed windows. Location: Combers Cottage, Handcross Road, Staplefield. Granted.
- g. DM/20/1718 and DM/20/1719. Description: conversion of timber frame barn outbuilding in to living accommodation for visitors to the main house (amended plan received 8 January 2021) (amended plan received 24 February 2021). Location: The Barn House, Cuckfield Road, Ansty. Granted.

6. Planning applications

- a. DM/21/2166 Application Type: Full Application Proposal: Section of shared

surface pedestrian and cycleway forming part of the Burgess Hill Northern Arc Green Super Highway, including a bridge crossing over the River Adur. Site Address: Burgess Hill Northern Arc, Land North And North West Of Burgess Hill. The Parish Council object to this application because they support the views of WSCC Highways that the pedestrian and cycleway is too narrow. The Parish Council would also like to ensure that measures are taken to minimise the ecological damage.

- b. DM/21/1630 and DM/21/1774 (Listed Building Consent) Application Type: Full Application Proposal: Conservatory to the rear of The Jolly Tanners Public House on an existing patio area. Site Address: The Jolly Tanners, Handcross Road, Staplefield. No objection.
- c. DM/21/2255 Application Type: Householder Application Proposal: Proposed conversion of existing integral single garage into a habitable room and storage room. Site Address: Honeysuckle House, 7 Old House Lane, Haywards Heath. No objection.
- d. DM/21/2254 Application Type: Householder Application Proposal: Creation of a front bay window extension under the existing front roof. Site Address: 21 Cedar Avenue, Haywards Heath. No objection.
- e. DM/21/2302 Application Type: Removal/Variation of Condition. Proposal: Variation of Condition 1 pursuant to planning permission ref. DM/19/5207 - Regularise minor changes to the road layout. Site Address: Rookery Farm Development Site, Rocky Lane. No objection.
- f. DM/21/2277. Application Type: Outline Application. Proposal: Outline application for a proposed new open-sided barn for the storage of equipment and vehicles, associated with maintenance of land and property, with all matters reserved. Site Address: Deakes Manor, Deaks Lane, Cuckfield. No objection.
- g. DM/21/2059 and DM/21/2063 (Listed Building Consent) Application Type: Householder Application Proposal: Install two CCTV cameras and two security alarm boxes (Revised description agreed 14.06.2021. Corrected location plan received 14.06.2021. Proposed elevations received 18.06.2021.). Site Address: Legh Manor, Cuckfield Road, Ansty. No objection.
- h. DM/21/2328 Application Type: Approval of Detail reserved by condition Proposal: Discharge of condition 3, 9 and 12 of application DM/20/1760. Site Address: Oaktree Farm, Burgess Hill Road, Ansty. No objection.
- i. DM/21/2442 (Householder Application) and DM/21/2445 (Listed Building Consent) Provision of utility/shower room in place of bathroom on the ground floor. Provision of an en-suite shower room to bedroom 1 and provision of WC and wash hand basin to bedroom 2 and roof repairs. Site Address: Upper Ridges, Burgess Hill Road, Ansty. No objection.
- j. DM/21/2492 Application Type: Trees in a Conservation Area Proposal: T1 and T4 Horse Chestnut - Fell. T2 Hornbeam - Fell. T3 Lime - Fell. T5 and T6 Ginko Biloba - Raise canopies to 4m. T7 Conifer- Fell. Site Address: Stonecourt Manor, Cuckfield Road, Staplefield. Noted.
- k. DM/21/2077 Proposal: Listed Building Application: Erection of a single-storey rear extension Location and DM/21/2070 Proposal: Erection of a single-storey rear extension and proposed replacement timber door on south elevation Location: Whitehouse Farm, Staplefield Lane, Staplefield. The Parish Council can

see no planning reason to object to this application.

7. Finances.

- a. **Monthly Finances.** The financial statement including the schedule of payments, the receipts and bank reconciliation were AGREED.
- b. **Income and expenditure against budget for the first financial quarter.** The report against budget was noted.

8. Parish Council insurance.

The Parish Council approved the Insurance requirements for the next year and the Clerk will ask the broker to provide some quotes.

9. Staplefield Play park inspection report.

The report was noted. Bob Birthwright agreed to inspect the benches at the play park and recommend action required.

10. Consultation on the new all through school to serve the Burgess Hill Northern Arc.

The Parish Council chose not to comment on this consultation.

11. Ansty Village Centre.

The sub leases are due to be signed this week and the old hall will be demolished soon.

12. Minor matters and items for the next agenda.

- a. **Staplefield Pavilion.** The lifting of pandemic restrictions means that cricket clubs can now use the pavilion. However, the Government has advised caution and so the Clerk will ask the clubs if they wish to book the pavilion when they are playing matches.
- b. **Broken Bridge Barrier.** The broken barrier that has been repeatedly reported to WSCC Highways was temporarily fixed with cable ties. The ties have broken again and so the Clerk will report it to Highways.
- c. **Fingerposts.** The Clerk was asked to request a meeting with the fingerpost contractor.

Meeting Closed

Draft minutes subject to confirmation.

Ansty and Staplefield Parish Council Finances 19th July 2021

Payments for approval

	Ref	Description	Amount
Castle Water	27	Pavilion water	8.44
WSALC	28	Subscription	667.43
Unity Trust	29	Service Charge	18.00
EDF Energy	30	Pavilion electricity	16.00
Vodafone	31	phone	27.00
WSCC	32	Salaries	2116.69
Elizabeth Bennett	33	Clerk's expenses	14.39
Beeches Mgt Co	34	Grant	166.00

Receipts in June

Copthorne Cricket	I	Cricket	83.85
Sense Learning	J	Use of pavilion	32.25
Cuckfield Parish Council	K	cricket	148.83
The Sunday Seconds	L	cricket	83.85
Staplefield Cricket Club	M	cricket	335.40

Bank Reconciliation

30th June 2021

Bank		Cashbook	
Current Account	55032.51	Balance forward	40140.1
Deposit Account	15231.49	Receipts	53401.74
		less payments	-22942.44
plus unbanked chq	335.4		
	70599.40		70599.40

Approved at Parish Council meeting 19th July 2021