

ANSTY AND STAPLEFIELD PARISH COUNCIL

The minutes of the Annual Meeting of Ansty and Staplefield Parish Council held in the committee room above Staplefield Village Hall on **Monday 13th May 2019** at 7:30pm.

Members Present: Brad Williams (Chair), Bob Birthwright, Crispin Salimbeni, Maria Fielding, Jon Gilley, James Steadman, Dhana Mahendran, Peter Bushell.

Also present: Liz Bennett (Clerk), Pete Bradbury (District and County Councillor), Katy Bourne (Police and Crime Commissioner), 3 members of the public.

Public Session.

1. Cuckfield Road. Members of the public spoke regarding the increased volume and speed of traffic on Cuckfield Road, Ansty, which is very dangerous for residents and other road users. Heavy lorries, exceeding the 7.5t limit, are damaging the road surface and forcing cars off the edge of the road. New developments planned nearby will make the situation worse. They would like a reduced speed limit to 40mph and traffic calming measures.

Pete Bradbury responded to the residents. He and fellow County Councillor Joy Dennis are aware of the situation and have asked the Highways Manager to consider the options. He might be able to meet with the residents once he has had a chance to review the situation. Katy Bourne responded regarding enforcement measures. Residents were asked to report the lorries that appear to exceed the weight limit to the Sussex Safer Roads Partnership. She suggested that setting up a Community Speed Watch group would also be very helpful.

Speeding issues in Brook Street were also raised. Katy Bourne agreed to alert the police to the problems at Cuckfield Road and Brook Street.

Brad Williams explained that the Parish Council have no direct control for Highways or enforcement but have recently ordered a mobile Speed Indicator Device for use around the parish. The Highways Manager will be conducting training for this and we might be able to invite him to a future meeting. The Parish Council is also working hard to try and ensure that the traffic arising from the Burgess Hill Northern Arc is not routed north up through the villages.

2. Katy Bourne Q&A.

- a) Pete Bradbury has recently written to the police about the increased anti-social behaviour in Cuckfield. Katy Bourne explained that she has received £890k from Home Office to spend on diversionary activity across the County. 11-20 young people are referred to the program week. The PCSO for Cuckfield, Lloyd Bacchus, asked residents to report all incidents online or via 101.
- b) Katy was asked if police officers will visit primary schools. She explained that they will visit but only if there are serious issues because their focus is on secondary schools.
- c) Katy was asked about Travellers, fly tipping and rural crime. Since the establishment of a West Sussex transit site, the police can be more proactive with Travellers, by

moving them on to the transit site, when appropriate. Mid Sussex District Council are responsible for dealing with fly tipping and they are usually very swift to clear it. Rural crime is currently dealt with under general policing as there is no dedicated rural crime team in Sussex. Their effectiveness at dealing with rural crime will be monitored because nearby counties tend to have dedicated teams.

- d) Katy was asked about neighbourhood policing and the recruitment of officers. The large precept increase this year has meant that Sussex Police are able to recruit more officers. Police Community Support Officers (PCSOs) won't be dedicated to strict geographical areas in the way that they used to be because the model of neighbourhood policing is changing. They will work where the need is greatest and have a lot of work to do on digital crime. They still work hard to maintain links with the community, but this can be achieved through a mix of local visits and social media. A local PCSO would be very happy to attend a future Parish Council meeting.

The Chairman thanked Katy Bourne and the residents for attending the meeting.

The Chairman welcomed the new Councillor for Brook Street, Peter Bushell.

3. Election of Chairman.

Brad Williams was elected as Chairman and signed the Acceptance of Office form.

4. Election of Vice Chairman.

Bob Birthwright was elected as Vice Chairman and signed the Acceptance of Office form

5. Apologies for absence.

Apologies were accepted from Simon Stokes.

6. Co-option of new Councillor.

Simon Stokes was co-opted as a Councillor for Ansty Ward.

7. Declarations of interest in items on the agenda.

Jon Gilley and Crispin Salimbeni declared that they are Parish Council nominated members of Ansty Village Centre CIO.

James Steadman declared that he is a Parish Council nominated member of Ansty Village Hall Trust.

Brad Williams declared that he has a prejudicial interest because he is the near neighbour of the applicant for DM/19/1422.

All other member interests are shown in their Register of Interests.

8. Minutes of the meeting held on 8th April 2019.

The minutes were AGREED and signed by the Chairman.

9. Roles and responsibilities.

Committee membership was agreed as:

Finance Working Group – Brad, Bob, James, Crispin, Simon, Dhana
Staplefield Review Group- Brad, Bob, Crispin, Maria
Neither committee has delegated powers.

James agreed to review the books each quarter.

Simon and James will continue as parish council appointed trustees on the Ansty Village Hall Trust. Jon and Crispin will continue as parish council appointed trustees on the Ansty Village Centre CIO.

Jon, Crispin and Peter will put up agendas and minutes on the notice boards.

10. General Power of Competence.

The Parish Council confirmed that it qualifies for the General Power of Competence.

11. Planning decisions.

The following planning decisions were noted:

- a) DM/19/0560 Description: replace all windows and doors with UPVC wood grain finish and weatherboarding with UPVC oak effect cladding. Location: Bungalow 3, Ditton Place, Brantridge Lane, Balcombe. Decision granted.
- b) DM/19/0846 Proposal: existing lawful development certificate to regulate the use of the converted barn as an independent dwelling house. Location: Lime Grove Barn, Cuckfield Road, Ansty. MSDC certify that the use is lawful.
- c) DM/19/0829 Description: variation of planning condition number 13 of planning permission DM/18/1280 to replace drawing number '1561-p-103 b' with drawing '1902-p-103 c'. Location: Land at Weald Chase, Staplefield Road. Granted.
- d) DM/19/0234 Description: link extension to create new family room in extended outbuilding, addition of balcony and rear single storey extension. Location: Byewood, Bolney Road, Ansty. Granted.
- e) DM/19/0988 Description: new dormer window roofs. Location: Marigold Cottage, Orchard Way, Warninglid. Granted.
- f) DM/18/2889 Description: proposal to put five additional 2 bed park homes and extended site access road. LOCATION: Woodside Park, Nursery Lane, Warninglid. Refused.
- g) DM/19/0981 Description: proposed 2 storey side extension and single storey rear extension, revised application DM/18/3787 to include vertical tile hanging to match existing. Location: 1 Paynes Place Cottages, Cuckfield Road, Burgess Hill. Granted.

12. Planning applications.

- a) DM/19/1431 Application Type: Listed Building Consent Proposal: External boiler and housing on front elevation. Site Address: 2 Barnhall Cottages Cuckfield Road Staplefield. No objection.
- b) DM/19/1235 Application Type: Reserved Matters. Reserved matters application for the erection of 20 no. dwellings (layout, scale, appearance and landscaping) including underground LPG gas tanks. Site Address: Land south of Bolney Road, Ansty. The Parish Council is concerned at the proposed use of LPG tanks when the government is discouraging the use of fossil fuels. Alternative sources should be

considered. The Parish Council also objects to the proposed three storey buildings adjacent to the development entrance which will loom over the road and the houses opposite.

- c) DM/19/1242 Discharge of planning condition nos. 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11 relating to planning application DM/16/2347. Land South Of Bolney Road, Bolney Road Ansty West Sussex. Noted.
- d) DM/19/1422 Application Type: Householder Application Proposal: Two-storey rear extension to main house. Roof alterations and conversion of loft space above detached garage to form ancillary accommodation. Associated internal and external alterations. Site Address: Crabtree, Copyhold Lane, Cuckfield. Brad Williams declared his interest and left the room for the duration of this item. The Parish Council object to this application because the detached ancillary accommodation would be considered a new house in the countryside.
- e) DM/19/1625 Application Type: Householder Application Proposal: Two storey side extension and modifications to rear elevation including replacement sash windows. Demolition of existing garage, rear single storey extension and storage buildings. Internal remodelling. Modification of existing landscaping and driveway. New swimming pool. Site Address: Midwyn House, Cherry Lane, Cuckfield. No objection.

11. Annual Governance and Accountability Return. (AGAR)

- a) **Report from internal auditor.**
The report from the internal auditor was noted.
- b) **AGAR section 1 Annual Governance Statement.**
The Annual Governance Statement was APPROVED by the Parish Council and signed by the Chairman.
- c) **AGAR section 2 Accounting Statements.**
The Accounting Statements were APPROVED by the Parish Council and signed by the Chairman.

12. Cyber package insurance.

The Parish Council reviewed the Cyber Insurance package offered by the insurers but are satisfied that they have good protections in place and the risk does not justify the cost. It was AGREED not to take out this insurance.

13. Mobile Speed Indicator Device.

The Clerk reported that the device has now been ordered. Resident groups have been asked for proposed locations for the device and to identify volunteers to help move it around the parish. It is hoped that training will take place towards the end of June.

14. Traffic from Burgess Hill Northern Arc.

The Chairman wrote to the Leaders of both MSDC and WSCC asking for the base data that demonstrated that the traffic heading north up the B2036 will reduce once the Northern Arc is built. They both directed us to the Northern Arc planning application documents. The Clerk has reviewed the documents and is unable to find any evidence that the traffic will reduce. It was agreed that the Clerk will request a meeting with the traffic consultants, Aecom.

15. Speeding and dangerous road conditions on the Cuckfield Road.

This item was mainly covered during the public session. The Clerk was asked to request signs warning motorists of pedestrians where the footpaths cross the Cuckfield Road.

16. Finance Matters.

The financial report showing the schedule of payments for approval, the receipts and bank reconciliation was AGREED and signed by the Chairman.

17. Ansty Village Centre.

Pete Bradbury is to arrange a meeting with the new Leader of MSDC, once they are appointed. The purpose of the meeting is to explain the project and gain the support of MSDC.

18. Staplefield play park.

The Clerk is obtaining quotes for new safety surfacing at the play park. Not all the quotes have been received and so this item will be carried forward to a future meeting.

19. Fingerpost repairs.

An update has not been received, so this item will be carried forward to the next meeting.

20. Reports from meetings attended, not covered elsewhere on the agenda.

None received.

21. Reports from County and District Councils.

Pete Bradbury reported that WSCC failed the OFSTED report for childcare services. The political balance of the District Council has changed following the recent elections, with Lib Dem, Green and Independent candidates taking some seats from the Conservatives. The Leader of MSDC, Garry Wall, has retired and the new Leader will be elected next week.

22. Chairman's Correspondence.

None received.

23. Minor matters and items for the next agenda.

- a) The Clerk was asked to proceed with the removal of her landline and the purchase of a Parish Council mobile phone.

MEETING CLOSED

DRAFT MINUTES SUBJECT TO APPROVAL

Ansty and Staplefield Parish Council Finances 13th May 2019

	Ref	Description	Amount
GoCardless	11	PC contribution to mobile SID	500.00
TalkTalk	12	Phone	39.00
EDF Energy	13	Pavilion electricity	19.00
Castle Water	14	Pavilion water	8.76
Peter Frost	15	Internal Audit	100.10
WSCC	16	Salaries	1999.02
Staplefield Village Hall	17	Room Booking	7.50
Symes Tree Surgery	18	Tree work, Staplefield	875.00
Elizabeth Bennett	19	Expenses	37.35

Receipts in April

	Ref	Description	Amount
MSDC	A	RMA payments for Ansty Rec	546.83
WSCC	B	Grant towards mobile SID – 2 nd instalment	365.00
MSDC	C	Precept, 1 st of 2 payments	33830

Ansty and Staplefield Parish Council: Bank Reconciliation

30th April 2019

Bank		Cashbook	
Current Account	54712.4	Balance forward	71067
Deposit Account	54957.9	Receipts	42120.12
	109670.3	less payments	-3516.82
Less unpaid transactions			
	109670.30		109670.30

Signed by Chairman of Parish Council meeting 13th May 2019