

ANSTY AND STAPLEFIELD PARISH COUNCIL

The minutes of the Parish Council meeting held in Ansty Village Hall on 13th September 2021 at 7:30pm.

Present: Brad Williams (Chairman), Dhana Mahendran, Jon Gilley, James Steadman, Maria Fielding, Nuala Hampshire, Simon Stokes.

Also Present: Liz Bennett (Clerk), Pete Bradbury (District and County Councillor)

1. Public Session.

No members of the public were present.

2. Apologies for absence.

Apologies were accepted from Crispin Salimbeni and Bob Birthwright.

3. Declarations of interest in items on the agenda.

Jon Gilley declared that he is a trustee on Ansty Village Centre Trust.

James Steadman declared that he a trustee on the Ansty Village Hall Trust.

4. Minutes of the Parish Council meeting held on 9th August 2021.

The minutes of the meeting held on 9th August 2021 were AGREED.

5. Planning decisions.

The following decisions were noted:

- a. DM/21/2254. Description: creation of a front bay window extension under the existing front roof. Location: 21 Cedar Avenue, Haywards Heath, Granted.
- b. DM/21/1970. Description: reinstate original walls on the ground floor within north wing and convert existing small bedroom into an ensuite bathroom to adjacent bedroom with associated service adjustments. (corrected location plan received 03.06.2021) (amended plan received 20.07.2021). Location: Legh Manor, Cuckfield Road, Ansty. Granted.
- c. DM/21/1955. Description: various minor internal and external alterations to include, removing and adding wall sections, doors to be inserted, southern staircase to be replaced new French doors to be inserted in the west elevation, installing basin and associated plumbing in a bedroom, removing basin in another bedroom, general replaster throughout. Location: 63 Naldred Farmhouse, Borde Hill Lane, Haywards Heath. Granted.
- d. DM/21/2492. Description: t1 and t4 horse chestnut - fell. T2 hornbeam - fell. T3 lime - fell. T5 and T6 ginkgo biloba - raise canopies to 4m. T7 conifer - fell. Location: Stonecourt Manor Cuckfield Road Staplefield. Granted.
- e. DM/21/2878. Description: nonmaterial amendment to application dm/17/4190 to amend the approved plans listed under condition 12 of the aforementioned permission to reflect the removal of a section of footpath Location: Rookery Farm Development Site, Rocky Lane, Haywards Heath. Granted.

6. Planning applications.

- a. DM/21/2832 Application Type: Householder Application Proposal: Proposed extensions and alterations in the form of part single part two storey rear, sides and front extensions with rooms in roof and dormers to front and rear. Demolition of existing conservatory and chimneys. Addition of a first-floor balcony to rear. Site Address: Jarrett's Farm, Brantridge Lane, Balcombe. No objection.
- b. DM/21/2166 Application Type: Full Application Proposal: Section of shared surface pedestrian and cycleway forming part of the Burgess Hill Northern Arc Green Superhighway, including a bridge crossing over the River Adur. Site Address: Burgess Hill Northern Arc, Land North And Northwest Of Burgess Hill. No objection.
- c. DM/21/2913 Application Type: Prior Not. - Agric. to Flexible Use Proposal: Change of use of two corrugated iron clad agricultural buildings into a flexible commercial use initially for B8 storage. Site Address: Stanbridge Industrial Park, Staplefield Lane, Staplefield. The Parish Council do not object to this but would like Highways to consider the potential impact of large lorries using small local lanes.
- d. DM/21/2919 Application Type: Removal/Variation of Condition Proposal: Variation of Condition 2 relating to planning reference DM/17/1837 to allow amendments to the list of approved drawings to allow for alterations to fenestration. Site Address: Great Thorndean Barn And Old Great Thorndean Farm Dairy Building, Slough Green Lane, Warninglid. Noted.
- e. DM/21/2849 Application Type: Householder Application Proposal: First floor extension over existing to provide two additional bedrooms and bathrooms. Site Address: Three Acres, 2 Mount Noddy, Cuckfield Road. No objection.
- f. DM/21/2919 Application Type: Removal/Variation of Condition Proposal: Variation of Condition 2 relating to planning reference DM/17/1837 to allow amendments to the list of approved drawings to allow for alterations to fenestration. Site Address: The Old Dairy, Great Thorndean Barn, Slough Green Lane, Warninglid. This item is a duplication of agenda item 6.
- g. DM/21/2994 Application Type: Lawful Development Certificate -Proposed Proposal: Single storey rear extension (projecting 3.00 metres) to replace existing This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account. Site Address: 15 Thorndean Drive, Warninglid, Haywards Heath. Noted.
- h. DM/21/3020 Application Type: Removal/Variation of Condition Proposal: Variation of condition 2 of planning permission DM/21/0196 (DM/20/3978) to replace approved plans to allow alterations in design to the external appearance and internal circulation of the approved dwelling. Site Address: Oakfield House, Deaks Lane, Cuckfield. No objection.
- i. DM/21/3057 Application Type: Full Application Proposal: Retrospective Application for works to a footpath to allow it to also function as an Emergency Access Road Site Address: Footpath Between The Holt And Kilnwood Avenue, Haywards Heath. No objection.

- j. DM/21/3095 Application Type: Householder Application Proposal: Proposed single storey rear extension to extend dining room and single storey infill extension to provide new rear entrance, utility room and larder and associated works. Site Address: The Paddock, Orchard Way, Warninglid. No objection.
- k. DM/21/3186. Application Type: Trees in a Conservation Area Proposal: (T1) Crab Apple - Remove the overhanging branch that is situated on the opposite side of the drive to Pear Tree Cottage's garage, by approximately 2 metres. Site Address: Pear Tree Cottage, Handcross Road, Staplefield. No objection.

7. Finances.

The financial statement showing the schedule of payments, the receipts and bank reconciliations were AGREED.

It was noted that the external auditor has now signed the external auditor report and issued the certificate for the accounts 2020-2021. No issues were identified.

8. Ansty Village Centre update and Open Day.

Ansty Village Centre Trust and Ansty Village Hall Trust have still not reached an agreement re the final funds owed by AVHT and the ongoing governance arrangements. It was agreed that a meeting should be called for both parties as well as representatives from the Parish Council and Mid Sussex District Council. This will give a chance for both sides to state their case. The Clerk will see if Action in Rural Sussex might be able to attend the meeting as independent arbitrators.

A Village Centre Open Day will be held on Sunday 17th October from 10am-3pm. This will be an opportunity to showcase the facilities. Mims Davies MP will be officially opening the hall. It was AGREED that the Parish Council will grant £500 towards publicising the event. Social media channels and email will be used as well as leaflets and banners.

9. Trees by the west gate of Stonecourt Manor, Staplefield.

The Parish Council agreed that the Estate Manager can reduce the canopy of trees by the west gate if he wishes. Permission may be needed from MSDC as the trees are in a conservation area.

10. Enterprise Inns license fees.

James Steadman is pursuing Enterprise Inns for the outstanding amount.

11. Update from County and District Councillors.

Pete Bradbury reported that the County Council is seeking approval from the Department for Transport to charge contractors when they need to close roads and also to ensure that they monitor the traffic lights to keep the traffic running smoothly.

12. Minor matters and items for the next agenda.

- a. **Gatwick Airport.** It was suggested that the Parish Council should object to

another runway at Gatwick Airport because of the noise pollution that it will cause in an Area of Outstanding Natural Beauty.

Meeting Closed.

Draft minutes subject to confirmation.

Ansty and Staplefield Parish Council Finances 13th September 2021

Payments for approval

	Ref	Description	Amount
Unity Trust	44	Fee taken in error to be refunded	12.91
Business Stream	45	Pavilion waste water	16.94
Castle Water	46	Pavilion water	5.00
EDF Energy	47	Pavilion electricity	16.00
Vodafone	48	phone	27.00
Miriam Upton	49	Pavilion supplies	8.99
WSCC	50	Salaries	2090.90
GB Sports and Leisure	51	Play park inspections	348.00
Monarch Oak	52	Staplefield bus shelter final payment	2256.00
Came and Co	53	Insurance	1456.19
Vision ICT	54	Email addresses	216.00
Moore	55	Audit Fees	480.00
Elizabeth Bennett	56	Expenses	14.00

Receipts in August

Zoe Carlisle	T	Pavilion hire	32.25
Copthorne Cricket Club	U	cricket	83.85
SHW	V	Corporate Cricket match	150.00

Bank Reconciliation

31st August 2021

Bank		Cashbook	
Current Account	47460.84	Balance forward	40140.1
Deposit Account	15231.49	Receipts	55511.44
		less payments	-32959.21
	62692.33		62692.33

Signed by Chair of PC meeting 13th September 2021