

ANSTY AND STAPLEFIELD PARISH COUNCIL

The minutes of the Meeting of Ansty and Staplefield Parish Council held in Staplefield Village Hall on 11th September 2023 at 7:30pm.

Members present: Brad Williams (Chairman), Bob Birthwright, Maria Fielding, Nuala Hampshire, Amanda Saunders, Heinrich Schmidt, Jon Gilley, George Morley, James Steadman, Simon Stokes.

Also present: Liz Bennett (Clerk). District Councillors Duncan Pascoe and Malcolm Avery. Two members of the public. MSDC Councillor Gary Marsh sent his apologies to the meeting.

1. Public Session.

Duncan Pascoe introduced himself as the Mid Sussex District Council Councillor for the Ashenground Ward, which covers the Rocky Lane part of our parish.

2. Apologies for absence.

Apologies were accepted from Crispin Salimbeni.

3. Declarations of interest in items on the agenda.

George Morley declared an interest in agenda item 6d because he is a near neighbour.

4. Minutes of the Parish Council meeting held on 14th August 2023.

The minutes were AGREED and signed by the Chairman.

5. Planning decisions by MSDC.

The following decisions were noted:

- a. DM/22/3464. Description: construction of new driveway following blocking of existing access. Replacement of metal gate with new timber gate. (revised plans received 26.01.2022) Location: Naldred Farmhouse, Borde Hill Lane, Haywards Heath. Granted.
- b. DM/23/1638. Description: proposed double storey side extension. (amended proposed ground floor received 05/08). Location: 10 The Holt, Haywards Heath. Granted.
- c. DM/23/1670. Proposal: loft conversion with dormers either side of dwelling. Location: 13 Cheales Close, Haywards Heath. Granted.
- d. DM/23/0005 and DM/23/0006. Description: replacement of rear conservatory. (amended plans and additional information received 14.04.2023, 26.06.2023 and 11.08.2023) Location: West Riddens Farm, Burgess Hill Road, Ansty. Granted.
- e. DM/23/1846. Description: proposed kitchen extension following demolition of single storey kitchen/utility wing, and minor alterations to existing facade. Amended elevations received on 10.08.2023 showing casement windows instead of sashes. Location: Old Beech Farm, Staplefield Road, Cuckfield. Granted Listed Building Consent.

6. Planning applications.

- a. DM/23/1846 (Listed Building Consent) and DM/23/1845 (Householder application) Proposal: Proposed kitchen extension following demolition of single storey kitchen/utility wing, and minor alterations to existing facade. Amended elevations received on 10.08.2023 showing casement windows instead of sashes. Site Address: Old Beech Farm, Staplefield Road, Cuckfield. No objection.
- b. DM/23/2197 Application Type: Lawful Development Certificate -Proposed Proposal: Proposed ground floor single storey side extension This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account. Site Address: 21 Cedar Avenue, Haywards Heath. No objection.
- c. DM/23/2212 Application Type: Householder Application Proposal: Construction of new vehicular bridge and new parking with turning area. Site Address: North Hall Cottage, Mallions Lane, Staplefield. No objection.
- d. DM/23/2269 Application Type: Removal/Variation of Condition Proposal: Variation of condition 2 relating to planning application DM/20/1760 - to swap external door and window arrangement. This only applies to Plot 1 of the proposed scheme. Site Address: Oak Tree Farm, Burgess Hill Road Ansty. George Morley declared his interest and left the meeting. No objection.

7. Monthly finances.

The financial statement including the schedule of payments, the receipts and bank reconciliation was AGREED and signed by the Chairman.

8. It was resolved that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following item. All members of the public and the Clerk left the meeting for the duration of the next item.

- a. **To review pay for Clerk.**
Confidential minute.

9. District and County Councillors updates including the District Plan Review.

A District Plan Review meeting was held at MSDC with Senior MSDC Officers, District Councillors, representatives from Cuckfield Parish Council, Brad Williams, Simon Stokes, and the Clerk. MSDC wish to ensure that s106 contributions are used more effectively and are designing pro-forma so that Parish Councils can make suggestions for spending on local infrastructure in their areas.

MSDC also confirmed that the Cuckstye / Ansty Farms site will not be going into the next version of the District Plan, although it is expected that the developer will challenge this at inspection.

The Section 19 consultation of the plan is expected to take place in January, and this will

be followed by an examination by the Planning Inspectorate. It is hoped that the plan can be adopted in the Autumn of 2024.

10. Parish Council insurance Policy and consider entering into a three-year agreement.

It was AGREED to renew the Parish Council insurance policy and enter into a three-year agreement.

11. Parish Council website.

The Parish Council AGREED to opt for the Bronze package from the website hosts, HugoFox. The Planning Tracker will no longer be available on the Parish Council website, but the Clerk will put up a link to the MSDC planning pages, which is where the Planning Tracker pages were sourced from.

12. Sign on footpath 45CR.

The Parish Council AGREED to put up a sign to indicate the correct ordnance survey footpath across Cuckfield Golf Course. The WSCC Rights of Way team are aware of this issue.

13. Rocky Lane traffic accidents.

WSCC Highways have investigated the traffic accidents at Rocky Lane but don't consider that the road layout can be improved. They also felt that a barrier to protect pedestrians could be dangerous. Amanda Saunders suggested that a footpath across the grass corner near the roundabout could provide a safer route for children walking to school. She will investigate the ownership issues and apply for a Parish Council Capital Grant. The Clerk will see if the notice board s106 money can be diverted to this project.

The Clerk will also chase Highways regarding the training for the Mobile Speed Indicator Device, so that it can be up and running as soon as possible.

14. Parish Council name change.

After some discussion it was AGREED that the name will not be changed from Ansty and Staplefield Parish Council.

15. s106 monies.

The Clerk has requested a meeting with MSDC Leisure department to discuss how the outstanding s106 money can be spent at Ansty Rec.

16. Update on Staplefield Play Park project.

The Clerk has met with five play park companies and has received some initial quotes and suggestions. The next step will be to develop a full brief and explore the drainage issues.

17. Disconnection of showers at Staplefield Pavilion.

This item was deferred to the next meeting.

18. Equipment at Staplefield Pavilion.

This item will be considered at our annual meeting with the cricket community.

19. Fingerpost arms at Bishopstone Lane.

It was AGREED that no action will be taken.

20. Minor matters and items for the next agenda.

- a. A card will be sent to a local resident who is unwell.

MEETING CLOSED

DRAFT MINUTES SUBJECT TO CONFIRMATION

Ansty and Staplefield Parish Council Monthly Finances: September 11th 2023

Schedule of Payments and Receipts

Ref	Date	Cust/Supplier	Account	Receipt	Payments		
					Net	VAT	Total
265	17/08/2023	Geoff Crosta	Cricket	619.80			
266	21/08/2023	Horley Cricket club	Cricket	116.10			
267	18/08/2023	O2	Equipment and software		11.00	2.20	13.20
268	29/08/2023	Castle Water	Staplefield Pavilion		16.07	0.00	16.07
269	07/08/2023	Public Works Loan Board	Public works loan repayments		3,261.50	0.00	3,261.50
270	08/08/2023	Vodafone	Misc Receipts	32.52			
271	08/08/2023	EDF Energy	Staplefield Pavilion		23.81	1.19	25.00
272	11/09/2023	WSCC	Salaries		2224.85	0.00	2224.85
273	11/09/2023	Vision ICT	Equipment and Software		18.00	3.60	21.60
274	11/09/2023	Moore	Audit		420.00	84.00	420.00
275	11/09/2023	Gallagher	Insurance		1861.07		1861.07
276	18/09/2023	O2	Equipment and software		11.00	2.20	
277	11/09/2023	Vision ICT	Equipment and Software		198.00	39.60	237.60
278	11/09/2023	Mulberry and Co	Misc. (training)		45.00k	9	54.00
279	11/09/2023	Elizabeth Bennett	Clerk's Expenses		33.08	0.00	33.08
280	08/09/2023	EDF Energy	Staplefield Pavilion		23.81	1.19	25.00
281	08/09/2023	Sunday Seconds Cricket Club	Cricket	116.10			
282	08/09/2023	George Railton	Cricket	116.10			

Bank Transfers

Ref	Date	Cust/Supplier	Receipt	Payment
263	16/08/2023	From Deposit acct		-£15000
264	16/08/2023	To Current acct	£15000	

Bank Reconciliation 31/08/2023

Council name		Ansty and Staplefield Parish Council	
Bank account		Current Acct and Deposit Acct	
Balance per bank statement at 31/08/2023		Current Acct	18298.61
		Deposit Acct	137053
TOTAL NET BANK BALANCES AT 31/08/2023			155,351.61
			155,351.61
Opening balance			113,112.89
Current Acct Total receipts			66,344.53
Current Acct Total payments			-24,866.51
Deposit Acct Total receipts			760.70
Deposit Acct Total payments			0.00
Closing balance per cash book (must equal net bank balances above)			155,351.61

Signed by Chairman of Parish Council Meeting 11/09/2023