

ANSTY AND STAPLEFIELD PARISH COUNCIL

The minutes of the Meeting of Ansty and Staplefield Parish Council held in the committee room above Staplefield Village Hall on 9th March 2020 at 7:30pm.

Members present: Brad Williams (Chairman), Bob Birthwright, Maria Fielding, Crispin Salimbeni, Jon Gilley, Simon Stokes, James Steadman.

Also present: Liz Bennett (Clerk), 1 member of the public, Pete Bradbury MSDC and WSCC Councillor.

Public Session

A member of the public spoke regarding the application at Cuckfield Golf Course DM/20/0847. The application is incomplete as there are no block plans and the floorplans are marked as “preliminary”. It is not possible to make an informed decision based on the application. Concerns remain regarding the visual impact and noise and the applicant’s intentions for the site are unclear.

1. Apologies for absence.

Apologies were accepted from Dhana Mahendran.

2. Declarations of interest in items on the agenda.

Bob Birthwright declared a personal interest in agenda item 13 because he is family friends with the site owners.

Jon Gilley and Crispin Salimbeni declared that they are Parish Council nominated members of Ansty Village Centre CIO.

James Steadman declared that he is a Parish Council nominated member of Ansty Village Hall Trust.

All other member interests are shown in their Register of Interests.

3. Minutes of the meeting held on 10th February 2020.

The minutes were AGREED and signed by the Chairman.

4. Planning decisions.

The following planning decisions were noted:

- a. DM/19/5205 Description: erection of car port over existing parking bay with timber gates for security. Location: Otters, 8 The Holt, Haywards Heath. Granted.

Pete Bradbury arrived

5. Planning applications.

- a. DM/20/0487 Application Type: Removal/Variation of Condition Proposal: To amend plans approved as under Planning application DM/19/0964. Site Address:0020Cuckfield Golf Course, Staplefield Road, Cuckfield. The Parish

- Council object to this application. The application is incomplete because there are no block plans and the floorplans are marked as “preliminary”. The Parish Council query whether the storage should be classed as D2 leisure use if it is connected to the golf business and not B8, distribution and storage.
- b. DM/20/0496 Application Type: Full Application Proposal: Extension to existing residential park to provide 5no. additional park homes together with extended site access road with hammer head turning area for fire appliances and refuse vehicles. Site Address: Woodside Park, Nursery Lane, Warninglid, West Sussex. The Parish Council object to this application. The site is not allocated in the Neighbourhood Plan, it is in the AONB and is not in a sustainable location.
 - c. DM/20/0524 Application Type: Listed Building Consent Proposal: Retrospective approval for works carried out at in relocating the existing kitchen into utility room. Removal of the existing kitchen units within the main barn area. Painting of all external window frames to the property in black, from their current light brown wood stain. Retrospective approval for the erection of a 1.80m high close boarded fence to the west of the curtilage. Site Address: Lime Grove Barn, Cuckfield Road, Ansty. The application was noted.
 - d. DM/20/0607 Application Type: Removal/Variation of Condition Proposal: Variation of condition 2 relating to planning application DM/19/4435, to amend approved plans allowing for changes in design. Site Address: Oakfield House, Deaks Lane, Cuckfield. No objection.
 - e. DM/20/0603 Application Type: Householder Application Proposal: Part single storey part two storey extensions to North East and North West elevations with loft conversion. Site Address: Woodcot, Brook Street, Cuckfield. No objection.
 - f. DM/20/0621 Application Type: Householder Application and DM/20/0622 (LBC). Proposal: Refurbishment of existing Grade II Listed Building to include:- Replacement of corrugated sheeting to porch extension with new half-height brick wall and timber windows above; forming new opening between toilet and store room; opening up of existing fireplace in dining room; opening of the existing recess housing oven in the kitchen; new en suite bathroom accessing from main bedroom (taking space from bedroom 3); new kitchen and bathroom; electrical rewire throughout; new heating and plumbing throughout including installation of a new gas supply to the property and new gas boiler; redecoration throughout; replacement of existing plastic guttering and soil pipe with cast iron; replacement of existing dilapidated fence with new estate style railings. Localised repairs of the existing Horsham Slate roof. Site Address: South Lodge, Borde Hill Lane, Haywards Heath. No objection.
 - g. DM/20/0620 Application Type: Removal/Variation of Condition Proposal: Variation to condition 2 relating to planning application DM/17/4190 to include revised drawings providing additional landscaping and screening between proposed dwellings and existing dwellings. Site Address: Rookery Farm Development Site, Rocky Lane, Haywards Heath. No objection.
 - h. DM/20/0894 Application Type: Lawful Development Certificate -Proposed Proposal: Garage conversion. Installation of woodburner and flue. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account. Site Address: Granary Cottage, Staplefield Road, Cuckfield. This

application was noted.

6. Parish Council Risk Assessment.

Amendments to the risk assessment were AGREED. The clerk will circulate the amended version. The Clerk was asked to check the ownership of the hardstanding next to the notice boards.

7. Improvements to Staplefield Pavilion.

It was AGREED to appoint David Mason to carry out the exterior maintenance work at the pavilion.

A meeting was held last week with representatives from the cricket clubs and Staplefield residents to discuss the internal work needed at the pavilion. Plans were made to publicise and fundraise for the work.

8. Planting of a tree on Staplefield Common.

It was agreed that the tree should not be planted close to the pavilion, cricket nets or road.

9. Drainage work at Staplefield Play Park.

The Clerk has applied for funding to the WSCC Operation Watershed fund. The revised quote includes drainage work in the centre of the park and around the edge.

10. Ansty Village Centre project.

All the legal paperwork has now been signed and the building work has begun. Pete Bradbury offered to liaise with WSCC regarding the Leader Fund schedule.

The project team have written to MSDC and the Parish Council to ask if they can increase the available parking at the site by removing the hedge between the existing village hall and the MSDC car park and backfilling with type 1. The Parish Council agreed that this is a good idea that would help ease the parking issues on Deaks Lane.

The Parish Council also noted that the pedestrian safety scheme in Ansty is now complete and is very welcome. The Clerk was asked to thank the Highways Manager.

11. Ansty Village sign.

The village sign is in poor condition and needs replacing. The Clerk was asked to investigate the funding available for a replacement.

12. Finances.

The financial report showing the payments for approval, the receipts in February and the bank reconciliation was AGREED and signed by the Chairman.

13. Affordable housing proposal.

The working group have met with the site owner and project manager, and with the CEO of the Sussex Association of Local Councils. They will seek guidance from MSDC and report back with a recommendation at the April Parish Council meeting.

14. Mobile Speed Indicator Device.

The mobile SID will be moving to Brook Street in the next week or so.

15. Fingerpost repairs.

There is no update on the fingerposts.

16. Reports from meetings attended, not covered elsewhere on the agenda.

None received.

17. Report from District and County Councillor.

Pete Bradbury provided an update on new Code of Conduct arrangements to be introduced by the Government which will standardise codes across different layers of local authority. He also updated the Council on the new WSCC Highways contract which starts on 1st April.

The Clerk was asked to write to Mims Davies MP regarding the potential impact of traffic from the Northern Arc development on the local villages.

18. Correspondence.

The following correspondence was noted:

- Chailey Neighbourhood Plan, Regulation 16 consultation.

19. Minor matters and items for the next agenda

- a. **Annual parish meeting.** It was AGREED that the format for the meeting will not change.
- b. **Clerk training day.** Approval was given for the Clerk to attend the SSALC training day at the end of March.
- c. **Visioning event.** The CEO of SSALC has suggested that he could facilitate a Visioning event so that the Parish Council can draw up a business plan. The Clerk was asked to find out more about this.
- d. There are some highways maintenance issues in Ansty. Brad will photograph them so that they can be reported.
- e. **Water on Handcross Road.** Highways will be carrying out an investigation by camera on 20th March.

Meeting Closed.

Draft minutes subject to approval.

Ansty and Staplefield Parish Council: Finances 9th March 2020

Payments for approval

	Ref	Description	Amount
Vodafone	94	Phone – February	21.00
EDF Energy	95	Pavilion electricity	12.00
WSCC	96	Salaries	2036.86
Vodafone	97	Phone – March	21.00
Elizabeth Bennett	98	Expenses	39.01
Staplefield Village Hall	99	Room Bookings	15.00
Mid Sussex District Council	100	Dog bin emptying	165.42

Receipts.

None in February.

Bank Reconciliation

29th February
2020

Bank			Cashbook	
Current Account	13968.35		Balance forward	71067
Deposit Account	45149.57		Receipts	84648.8
			less payments	-96597.88
	59117.92			59117.92

Signed by Chairman of Parish Council meeting 9th March 2020