

ANSTY AND STAPLEFIELD PARISH COUNCIL

The minutes of the Meeting of Ansty and Staplefield Parish Council held in Staplefield Village Hall on 10th July 2023 at 7:30pm.

Members present: Brad Williams (Chairman), Bob Birthwright, Maria Fielding, Amanda Saunders, Jon Gilley, George Morley, James Steadman, Simon Stokes.

Also present: Liz Bennett (Clerk), two members of the public.

1. Public Session.

Two members of the public spoke regarding flooding into driveways on the A272, Bolney Road. Highways have cleared the soakaways, but this hasn't solved the problem. The kerbs are worn away, so water floods straight off the road onto the drive.

The Chairman explained that the Parish Council is not responsible for the highways, but the Clerk will write to Highways and the County Councillor to request a meeting on site.

2. Apologies for absence.

Apologies were accepted from Nuala Hampshire and Crispin Salimbeni.

3. Declarations of interest in items on the agenda.

George Morley declared an interest in agenda item 7f (DM/23/0005) because he is a neighbour.

4. Minutes of the Parish Council meeting held on 12th June 2023.

The minutes were AGREED and signed by the Chairman.

5. District Plan Review update.

MSDC has provided an update which confirms that MSDC are progressing the plan to the next stage which is the Section 19 consultation. The Parish Council agreed to seek a meeting with Councillors and Officers soon to get an update on the Cuckstye.

6. Planning decisions.

The following decision was noted:

- a. DM/23/1145. Description: construction of a log store on the site of a previous outbuilding. Location: Legh Manor, Cuckfield Road, Ansty. Granted.

7. Planning Applications.

- a. DM/23/1400 Application Type: Full Application Proposal: Demolition of existing commercial buildings and the erection of a replacement building. Site Address: Brook Street Garage, Brook Street Garage, Forge Works, Sparks Lane. The Parish Council do not object in principle to the application but request that the working hours at the site are restricted to 7am to 7pm on weekdays and from 7am to 1pm on Saturdays as neighbours have reported disturbance.
- b. DM/23/1288 Application Type: Listed Building Consent Proposal and DM/23/1287 Full Application. Demolition of existing carpark, garage and external

- store, to extend/remodel carpark and extension of existing kitchens to the north and construction of a single-storey extension to the rear. Site Address: The Jolly Tanners, Handcross Road, Staplefield. The Parish Council do not object to this application but are concerned that pedestrians would not be able to walk safely in front of the pub due to the fruit trees. The Parish Council also request that they are respectful to neighbours with their lighting arrangements.
- c. DM/23/1452 Application Type: Householder Application Proposal: Demolition of existing detached garage and construction of a detached garage with gym and home office Site Address: The Willows, Pickwell Lane, Ansty. No objection provided it remains non-residential.
 - d. DM/23/1633 Application Type: Tree Surgery Proposal: T1 Silver Birch - Crown reduction by 2m in height and 1m in width. Site Address: 1 Crouch Fields, Ansty. Noted.
 - e. DM/23/1403 Application Type: Full Application Proposal: Demolition of a pre-fabricated bungalow and associated outbuildings and replace with a new three bedroom dwelling. Two bedroom annexe, double garage with tractor port and associated secure cycle store. Site Address: Westup Farm, Deaks Lane, Cuckfield. The Parish Council object because this is a not a one for one swap and a new dwelling will be created in open countryside.
 - f. DM/23/0005 Application Type: Householder Application and DM/23/0006 Listed Building Consent. Proposal: Replacement of rear conservatory. (Amended plans and additional information received 14.04.2023 and 26.06.2023) Site Address: West Riddens Farm, Burgess Hill Road, Ansty. George Morley declared his interest and left the room for the duration of this item. No objection.
 - g. DM/23/1638 Application Type: Householder Application Proposal: Proposed double storey side extension. Site Address: 10 The Holt, Haywards Heath. The Parish Council do not object in principle but is concerned about the privacy of the neighbours and the apparent loss of parking because the extension extends across the driveway.
 - h. DM/22/3357 Application Type: Householder Application Proposal: Three bay garage and wooden jetty. Revised location plan received on 19.12.2022. Amended elevational drawings received on 17.02.2023. Amended drawings received on 27.06.2023 to change design and relocate triple garage. Site Address: Slough Place Farm, Staplefield Road, Cuckfield. No objection.
 - i. DM/23/1670 Application Type: Lawful Development Certificate -Proposed Proposal: Loft conversion with dormers either side of dwelling. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account. Site Address: 13 Cheales Close, Haywards Heath. Noted.
 - j. DM/23/1627 Application Type: Lawful Development Certificate -Proposed Proposal: The application is for use of the land for siting a mobile home for use incidental to the main dwelling and the proposed mobile home meets the definition of a caravan as set out in the Caravan Sites Act 1968, and as amended in October 2006 (CSA). This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account. Site Address: Graftons, Brighton Road, Warninglid. Noted.

- k. DM/22/1444 Application Type: Householder Application Proposal: Replace the current post and rail fencing with 6ft panels/close boards. (Plans received 03.07.2023) Site Address: 2 Upton Drive, Ansty, Haywards Heath. No objection.

8. Monthly finances

- a. The financial statement including the schedule of payments, the receipts and bank reconciliation was AGREED and signed by the Chairman.
- b. The budget report April to June 2023 was noted.

9. Clerk Appraisal update and pay grade review.

The Clerk left the room for this item. Brad explained that the Clerk's appraisal has been carried out and both parties are happy. It was agreed that Brad, Bob and Simon will conduct a grade review.

10. Recommendations from the Capital Projects Working Group.

The recommendations of the Working Group were accepted with a few modifications. It was agreed that the Capital Projects scheme will be piloted this year with a modest budget. The application form will be put on the website with a deadline of 31st September for applications.

11. Parish Council name change.

The cost of migrating email addresses and a new website address would be £590, plus administration costs. It was agreed that a decision will be taken at the next meeting when more Councillors are present.

12. Weald to Waves project.

It was AGREED that the Parish Council will not pledge any land to this project because there is no obvious piece of land available, and the parish is outside of the Weald to Waves project area.

13. Update on the 45CR footpath issues.

The Clerk reported that she and Nuala Hampshire have written to Campaign for the Protection of Rural England, the High Weald AONB Management Unit and the Ramblers Association to ask for their support before recontacting WSCC.

14. Replacement of Ansty bus shelter.

The quotes from 3 companies were considered and it was AGREED to appoint Monarch Oak to build and install the new bus shelter. The Clerk will need to apply for s106 money first.

15. Play park inspection report.

The Clerk was asked to talk to 5 different providers about the options and costs for resurfacing at Staplefield Play Park.

16. Disconnection of showers at Staplefield Pavilion.

This item was carried forward to the next Parish Council meeting.

17. Potential flooding on Bolney Road.

This item was discussed under the Public Session.

18. Parking issues in Staplefield.

Brantridge School have agreed to look at alternative options for parking.

19. Minor matters and items for the next agenda.

- a. **MSALC meeting 18th July 2023.** No one wished to attend this meeting.
- b. **CPRE petition against Gatwick 2nd Runway.** It was agreed that individual Councillors can sign this petition if they wish.
- c. **Caretaker.** The Clerk reported that the caretaker is unwell and the cricket community will try to keep the pavilion tidy.
- d. **Meeting re water in Staplefield.** The Clerk, Crispin and Maria are meeting a Highways drainage engineer tomorrow who will explain the options for solving the water flowing down Handcross Hill.
- e. **Traffic calming on Rocky Lane.**
There have been at least 5 incidents of cars ploughing into the fence on Rocky Lane, near the bus shelter in the last 18 months. Pedestrian safety is a concern. The Parish Council has no responsibility or powers in this respect although it did report some of these incidents last year to both Highways and the Police, but because overall speed compliance is good no action was taken. However, it was agreed that the Clerk will ask to meet with the Highways Manager to discuss options.

MEETING CLOSED

Draft minutes subject to confirmation.

Ansty and Staplefield Parish Council Monthly Finances: July 10th 2023

Schedule of Payments and Receipts

Ref	Date	Supplier / customer	Account	RECEIPTS	PAYMENTS		
					Net	VAT	Total
236	23/06/2023	EI Group PLC	Common	1,375.00	0.00	0.00	0.00
237	23/06/2023	The Sunday Seconds Cricket Club	Cricket	116.10	0.00	0.00	0.00
238	30/06/2023	South Eastern Power Networks	Common	227.11	0.00	0.00	0
239	30/06/2023	Staplefield Association	Cricket	32.25	9.00	0.00	0
240	28/06/2023	Castle Water	Staplefield Pavilion		5.00	0.00	5
241	30/06/2023	Unity Trust	Bank Charges		23.10	0.00	23.1
242	30/06/2023	Unity Trust	Bank Interest	760.70			
243	14/06/2023	Vodafone	Equipment & Software		28.00	5.60	33.60
244	10/07/2023	Lock Assist	Staplefield Pavilion		107.60	21.52	129.12
245	10/07/2023	WSCC	Salaries		2224.85	0	2224.85
246	10/07/2023	GB Sports and Leisure	Play Park		95.00	19.00	114.00
247	10/07/2023	Mijan Ltd	Equipment and Software		90.00	0	90.00
248	10/07/2023	Elizabeth Bennett	Expenses		21.81	0	21.81
249	10/07/2023	Ansty Sports & SC	Room bookings		30.00	0	30.00
250	10/07/2023	EDF Energy	Pavilion electricity		23.81	1.19	25.00

Council name	Ansty and Staplefield Parish Council
Bank account	Current Acct and Deposit Acct
Balance per bank statement at 30/06/2023	Current Acct 10,475.75 Deposit Acct 152053
TOTAL NET BANK BALANCES AT 31/05/2023	162,528.75
Opening_balance	113,112.89
Total receipts	65,059.71
Total payments	-15,643.85
Closing balance per cash book (must equal net bank balances above)	162,528.75

Signed by Chairman of Parish Council Meeting 10/07/2023