

## ANSTY AND STAPLEFIELD PARISH COUNCIL

The minutes of the meeting of Ansty and Staplefield Parish Council held in the Committee Room above **Staplefield Village Hall on 10<sup>th</sup> December 2018** at 7:30pm.

**Members Present:** Brad Williams (Chair), Crispin Salimbeni, Maria Fielding, Jon Gilley, Dhana Mahendran, Andrew Keiller.

**Also present:** Liz Bennett (Clerk).

### 1. **Apologies for absence.**

Apologies were accepted from Cllrs Bob Birthwright and James Steadman.

### 2. **Declarations of interest in items on the agenda and discuss conflicts of interest.**

Jon Gilley and Crispin Salimbeni declared that they are Parish Council nominated members of Ansty Village Centre CIO.

Dhana Mahendran declared that she has a personal interest in application 5d, because she lives near to Rookery Farm.

All other member interests are shown in their Register of Interests.

### 3. **Minutes of the meeting held on 12<sup>th</sup> November 2018.**

The minutes were AGREED and signed by the Chairman.

### 4. **Planning decisions.**

The following planning decision was noted:

- a. DM/18/3472 Description: reserved matters application for the approval of the appearance and landscaping, relating to outline planning application DM/16/1312. Location: Crest Nicholson Development Site South Of, Rocky Lane, Haywards Heath. Approved.

### 5. **Planning applications**

- a. DM/18/4432 Application Type: Trees in a Conservation Area Proposal: T1 - Oak - 20% Crown thin/deadwood, T2 - Oak - 2m Crown reduction, T3 - Yew - Reduce lateral limbs by 1.5m(Away from boundary), T4 - Oak – Fell, T5 - Purple Plum - Reduce 2m over garden, G1 - Oak - Crown reduce by 2m away from drive, G2 - Oak x3 - Reduce by 1.5m, G3 - Cypress x4 - Top by 3m, G4 - Cypress x3 – Fell, G5 - Lime/Robinia/Cherry - Selective 20% thin Site Address: Stonecourt Manor Cuckfield Road Staplefield. No objection.
- b. DM/18/3815 Application Type: Full Application Proposal: Erection of 4 x four bed houses (C3) and creation of new access drive from Cuckfield Lane. Site Address: Five Acres, Cuckfield Lane, Warninglid. The Parish Council object to this application because the site was not allocated in the Neighbourhood Plan, is not adjacent to a village boundary and is not in a sustainable location.
- c. DM/18/4733 Application Type: Full Application Proposal: Creation of a new vehicular access onto Nursery Lane. Site Address: Highways Access Land North of Poplar Cottage Nursery Lane, Warninglid. The Parish Council commented that this new access is close to a junction and would like Highways to assess the risk.
- d. DM/18/4792 Application Type: Public Path Orders Proposal: Existing Footpath (FP104CR) be stopped up and in substitution, alternative public footpath detailed in Appendix 1 'Public Footpath Diversion Route' be created. Proposed diversion will maintain the existing start and

end positions of FP104CR to ensure no loss of connectivity, with the application affecting approximately 200m of existing footpath. Appendix 1 identifies the alternative route proposed, running alongside the approved residential area and a short section through public open space. This alternative route will improve upon the existing track providing either a hard-tarmacked surface or a maintained landscaped path. Site Address: Rookery Farm, Rocky Lane, Haywards Heath. The Parish Council understand that a footpath diversion order is required to implement the proposed changes and will comment when the order is open to public consultation.

- e. DM/18/4808 Application Type: Householder Application Proposal: Demolition of an existing static field shelter and erection of a new shelter to sit on the existing concrete base. Site Address: Mizbrooks House, Cleavers Lane, Cuckfield. No objection.
- f. Appeal notification. APP/D3830/W/18/3205338 Land Adj To Warren House, Staplefield Road, Cuckfield. Proposed Development: Outline application for proposed construction of a pair of semi-detached 4-bedroom cottages on the land adjacent to Warren House. Noted.

**6. Maintenance work at Staplefield Pavilion and drainage of pavilion water tank.**

Crispin agreed to inspect the tank next week. The maintenance work will be reviewed in the New Year.

**7. Traffic speed.**

The Estate Manager at Stonecourt Manor recently sent the Parish Council the results of a speed survey conducted in Staplefield earlier this year. Ansty residents have written to the Parish Council regarding speeding. Speed is also a problem in Brook Street and Rocky Lane. It was agreed that a mobile speed indicator device that could be moved around the parish could help to reduce the speed of some drivers. The Clerk will investigate grants and Councillors will see if resident associations in the parish might be prepared to contribute. An individual will need to be identified in each community who could put up the device.

The Clerk was also asked to write again to Katy Bourne, the Police and Crime Commissioner, to arrange a meeting to discuss speeding and community safety.

**8. Update re traffic from Burgess Hill Northern Arc and appointment of a traffic consultant.**

The Parish Council made freedom of information (FOI) requests of MSDC, WSCC and Homes England in order to ensure that the traffic consultant would have enough information to provide a report on the likely impact of traffic from the Northern Arc on the villages. MSDC fulfilled the freedom of information request, WSCC provided an inadequate response and Homes England have deferred their response whilst they consider whether the information is in the public interest.

Brad and the Clerk are meeting with consultant next week.

**9. Parish Council finances.**

The report showing the schedule of payments for approval, the receipts and bank reconciliation was approved and signed by the Chairman and is attached to these minutes.

**10. Budget and precept for 2019-2020.**

The finance working party met last week to go through the budget in detail and make a recommendation to the Parish Council. The Parish Council agreed the recommended budget and the precept will be raised to £67660 which equates to £66.99 per average Band D household per annum.

There was a discussion regarding the potential £150k donation to the Ansty Village Centre that was agreed in principle at the September Parish Council meeting. The final decision will be subject to public consultation and the Parish Council will need to be satisfied that the centre is sustainable in the long term and the loan can be repaid after anticipated tax base reductions.

**11. Cricket and Village Fete charges for 2019.**

It was AGREED that the hire charges for Staplefield cricket facility will remain unchanged as follows:

< 4 hours	£45.15
> 4 hours	£83.85
Pavilion Hire (flat rate)	£32.25
Corporate Hire	£150.00
Colts	50%

The hire charges have not been increased since 2014.

It was also AGREED that the charge for Staplefield Village Fete will remain unchanged at £300.

**12. Ansty Village Centre update.**

The project has received confirmation from HMRC that VAT will not be charged on the build costs. A £75k grant has been received from Sport England. These are huge boosts to the project. A meeting is to be arranged with MSDC to begin the legal work and address the s106 issues.

**13. Inspections of trees on parish council land.**

The Clerk is still trying to clarify who has the responsibility for this as the Parish Council are the owners of Staplefield Common, but MSDC claim to be the managers. This item will be carried forward to the February agenda.

**14. Rural exception site and housing needs survey.**

District Councillor, Pete Bradbury, wrote to MSDC Assistant Chief Executive, Judy Holmes, to ask if they would consider paying for the Housing Needs Survey. A reply has not yet been received. This item will be carried forward to a future meeting.

**15. Fingerpost repairs.**

The fingerpost contractor will complete the installation of the signs by the end of January.

**16. Reports from meetings attended, not covered elsewhere on the agenda.**

The Clerk provided a brief report from a meeting she attended at MSDC.

**17. Reports from County and District Councils.**

Pete Bradbury, County and District Councillor sent his apologies for not attending meeting.

**18. Chairman's Correspondence.**

The following correspondence was noted:

WSCC Public consultation on proposed Adults' services vision and strategy. Ends 14<sup>th</sup> December.

**19. Minor matters and items for the next agenda**

None received.

MEETING CLOSED. DRAFT MINUTES SUBJECT TO CONFIRMATION.

## Ansty and Staplefield Parish Council Finances 10<sup>th</sup> December 2018

Payments for approval.

	Ref	Description	Amount
TalkTalk	80	Phone	27.50
Castle Water	81	Pavilion water	12.10
EDF Energy	82	Pavilion electricity	19.00
Vision ICT	83	Website hosting	208.80
Vision ICT	84	Email addresses	194.40
SLCC	85	Subs	175.00
IdVerde	86	Grass cutting contract	10692.50
Staplefield Village Hall	87	Room bookings	7.50
Elizabeth Bennett	88	Expenses	37.43

There were no receipts in November.

### Ansty and Staplefield Parish Council: Bank Reconciliation

30th November 2018

<b>Bank</b>		<b>Cashbook</b>	
Current Account	13320.26	Balance forward	73516.51
Deposit Account	84815.18	Receipts	71210.46
<b>0</b>		less payments	-46591.53
Less unpaid transactions			
<b>0</b>	<b>98135.44</b>		<b>98135.44</b>

Signed Chairman of PC meeting 10<sup>th</sup> December 2018