

ANSTY AND STAPLEFIELD PARISH COUNCIL

The minutes of the meeting of Ansty and Staplefield Parish Council held in the Committee Room above Staplefield Village Hall on **Monday 15th January 2018** at 7:30pm.

Members present: Brad Williams (Chairman), Bob Birthwright, Jon Gilley, Maria Fielding, James Steadman, Simon Stokes, Andrew Keiller, Crispin Salimbeni, Dhana Mahendran

Also present: Liz Bennett (Clerk)

Public Session.

There were no members of the public present.

1. Apologies for absence.

All members were present.

2. Declarations of interest in items on the agenda.

James Steadman and Simon Stokes declared that they are both Parish Council nominated members of Ansty Village Hall Trust.

Crispin Salimbeni and Jon Gilley declared that they are both Parish Council nominated trustees of the Ansty Village Centre CIO.

Other interests not related to agenda items are recorded in members Register of Interests.

3. Minutes of the meeting held on 11th December 2017.

The declaration of interest made by James Steadman was not recorded in the minutes. The Clerk will make the amendment and the minutes will be signed at the next meeting.

4. Grass cutting contract.

The contractor sent his apologies to the meeting because he is unwell. It was AGREED that the authority to confirm the final contract is delegated to the Staplefield Review Group who will meet with the contractor in the next few weeks.

5. Planning decisions.

The following planning decisions were noted:

- a) DM/17/3501 Old Beech Cottage, Staplefield Road, Cuckfield. Use of building as a self-contained residential dwelling. Application withdrawn.
- b) DM/17/4312 Erection of a detached dwelling with all matters reserved. Graftons, Brighton Road, Warninglid. Refused.
- c) DM/17/4103 Change of use from annexe to mixed use of annexe and holiday let. West View, Brook Street, Cuckfield. Granted.

6. Planning applications.

- a) DM/17/3351 | Proposal to have a twin unit caravan sited on a concrete base with fencing around the plot. | Land Parcel At Highfields Brighton Road Warninglid West Sussex. The Parish Council object to this application because it is development of a site that was not allocated in the Neighbourhood Plan.
- b) DM/17/5145 | Proposed agricultural track and associated hard standing. | Land at Pookchurch Vineyard (Land Parcel at 528437 124773) Broxmead Lane Cuckfield West Sussex. This application was noted.

7. Staplefield Play Park inspection.

The latest inspection highlighted a number of issues, most of which just require monitoring in the short term. The one item that does require attention is the rubber matting underneath the Kompan Inclined Carousel. It was AGREED that the Clerk will obtain some quotes and apply for a grant for the work.

8. Finance Matters.

a) Budget and precept for the financial year 1/4/2018-31/3/2019.

It was agreed that a reserve fund will be created to fund the longer term maintenance of parish assets including Staplefield Pavilion and Play Park, as well as supporting other projects such as Ansty Village Centre. There was no precept increase last year but it was AGREED that a rise is now necessary and the precept for 2018-2019 will be £59617, which is £60.90 per annum for the average Band D household. The average in Mid Sussex for this financial year is £62.86.

b) Schedule of payments, receipts, and bank reconciliation.

The financial report was circulated and AGREED and signed by the chairman.

9. Ansty Village Centre update.

The Ansty Village Centre group met last week. MSDC has now stated that it cannot do anything to change the sequencing of s106 money and so the project is actively seeking alternative sources of funding. Brad and the Clerk are to attend an Ansty Village Centre Steering Group meeting to provide an update on the s106 position.

10. Update on road safety issues in parish.

No more updates have been received from Sussex Police.

11. Operation Watershed phase 2.

It appears that the grant application for this work was successful, but the Clerk is waiting for formal confirmation.

12. Ditches in Staplefield.

A resident has emailed regarding the condition of the ditches near The Victory pub. The PC noted the email but do not believe action is required at this stage. The Clerk is pursuing UK Power Networks re the pole that is obstructing the ditch.

13. Approach to MSDC re traffic from Northern Arc.

The PC will seek the support of other parishes potentially affected by traffic from the Northern Arc. The Clerk will draft a letter for the PC to approve before sending it out.

14. Fingerpost repairs.

The contractor is continuing work on the fingerpost repairs.

15. Reports from meetings attended, not covered elsewhere on the agenda.

Maria Fielding reported that the Christmas Carols on Staplefield Common was a success and well attended.

16. Reports from County and District Councils.

Pete Bradbury had previously sent his apologies to the meeting.

17. Chairman's Correspondence.

None received.

18. Minor matters and items for the next agenda.

None received.

MEETING CLOSED.

Approved minutes.

Ansty and Staplefield Parish Council: Finances 15th January 2018

Payments for approval

	Ref	Description	Amount
TalkTalk	83	Phone	25.20
Unity Trust	84	Service Charge	18.00
SE Water	85	Pavilion water	5.00
EDF Energy	86	Pavilion electricity	16.00
WSCC	87	Salaries, pension, NICS	1962.50
ICO	88	Data protection registration renewal	35.00
Elizabeth Bennett	89	Expenses	45.10
Ansty Village Hall	90	Room hire	13.50
Staplefield Village Hall	91	Room hire x2	17.50
GB Sports and Leisure	92	Play park inspection	69.60

Receipts in December

	Ref	Description	Amount
Unity Trust	Y	Interest	11.33
Unity Trust	Z	Interest	8.09

Ansty and Staplefield Parish Council: Bank Reconciliation

31st December 2017

Bank		Cashbook	
Current Account	20152.25	Balance forward	42044.27
Deposit Account	52715.51	Receipts	78484
	72867.76	less payments	-50309.01
Less unpaid transactions			
Staplefield Village Hall	-10		
WSCC	-1962.5		
VisionICT	-208.8		
GB Sports	-66		
Small Building Works	-245		
ALCC	-18		
SLCC	-117.7		
Elizabeth Bennett	-20.5		
	70219.26		70219.26

Signed, Chairman of PC meeting 15th January 2018