

## ANSTY AND STAPLEFIELD PARISH COUNCIL

### **The minutes of the meeting of Ansty and Staplefield Parish Council held in Ansty Village Hall on 13<sup>th</sup> June 2022 at 7:30pm.**

**Members present:** Brad Williams (Chairman), Bob Birthwright, Maria Fielding, Crispin Salimbeni, Nuala Hampshire, Simon Stokes, Jon Gilley, James Steadman.

**Also present:** Liz Bennett (Clerk).

#### **1. Public Session.**

There were no members of the public at the meeting.

#### **2. Apologies for absence.**

Apologies were accepted from Dhana Mahendran.

#### **3. Declarations of interest in items on the agenda.**

Maria Fielding declared a prejudicial interest in agenda item 8e because she is the applicant. Crispin Salimbeni declared a personal interest in the same item because he is a neighbour.

#### **4. Minutes of the Parish Council meeting held on 9<sup>th</sup> May 2022.**

The minutes were AGREED and signed by the Chairman.

#### **5. Deaks Lane traffic issues.**

The Clerk and the Highways Manager met to conduct a survey of Deaks Lane. The Highways Manager will be drawing up a scheme of work so that we can obtain some quotes before applying for the Operation Watershed grant. As agreed at the last meeting the views of residents will be sought before any work proceeds.

#### **6. District Plan/ Cuck-stye.**

A Question Time style event was held in Cuckfield on Friday evening, attended by over 200 members of the public. It was announced at the meeting that the Conservatives will be seeking to proceed with a plan without the Cuck-stye site in it. Whilst this is excellent news it is a decision that is likely to be challenged by the developer and so the campaign must continue. The campaign group is opening its own bank account and fundraising will be starting soon.

#### **7. Planning Decisions.**

The following decisions were noted:

- a. DM/22/0721. Description: variation of condition 2 relating to dm/21/1744 to replace floor plans and elevations. Location: Sunnyside, Bolney Road, Ansty. Granted.
- b. DM/22/0112. Description: side extension and loft conversion. (existing and proposed roof plans received 01.03.2022) (amended plans received 25.03.2022 and 04.05.2022) (materials schedules received 11.05.2022 and 17.05.2022) Location: 1 Somerton Cottages, Handcross Road, Staplefield. Granted.
- c. DM/22/0443. Description: change of use from agricultural grain store to storage

- use (class b8) (amended 27.04.2022). Location: Holmsted Farm, Staplefield Road, Cuckfield, Granted.
- d. DM/22/1024. Description: two storey side extension and internal alterations. (tree protection plan received 18.05.2022) Location: The Lodge, Staplefield Road, Cuckfield. Granted.
  - e. DM/22/1003. Description: replacement of existing Horsham stone roof tiles. Location: Bridge Farm, Cuckfield Road, Burgess Hill., Granted.
  - f. DM/21/3870. Description: reserved matters application pursuant to outline application dm/18/5114, to consider access, appearance, landscaping, layout and scale for the erection of 247 dwellings, alterations to lowlands farm and its conversion to form 2 dwellings, associated car parking, open space and infrastructure, including an extension to Bedelands nature reserve and provision of the green circle (pedestrian/cycle/equestrian route) and pedestrian/cycle route for sub-phases P1.3, P1.5, P1.6, OS1.5, OS1.6 and part of OS1.1A, OS1.1B and OS1.2N to the east of Isaacs lane and lowlands farm at the northern arc development on land north and north-west of Burgess Hill (amended description following the receipt of amendments) location: Burgess Hill northern arc, land north and north, west of burgess hill, between Bedelands nature, reserve in the east and, Goddard's Green waste, water treatment works in the west. Granted.
  - g. DM/22/1020. Description: side and roof extension with balcony to first floor rear elevation and roof lights to rear side and front elevations. Location: North Ridge, Brook Street, Cuckfield. Granted.
  - h. DM/22/1145. Description: single story rear extension infill between existing extension and boundary. Location: 2 Tanners Mead, Staplefield, Haywards Heath. Granted.
  - i. DM/22/0813. Description: variation of condition 1 relating to planning reference dm/19/4068 to allow for revised plans for amended car parking provision. Location: Ansty Village Centre, Deaks Lane, Ansty. Granted.
  - j. DM/22/1151. Description: proposed first floor extension to the north elevation and a new balconette to the south elevation Location: Leigh Manor Farmhouse, Cuckfield Road, Ansty. Granted.
  - k. DM/22/1136. Proposal: retention of dwellinghouse. Location: Highfields, Brighton Road, Warninglid. Lawful Development Certificate Refused.
  - l. DM/21/3687 and DM/21/3694 (Listed Building Consent) Description: repositioning of garage, changes to fenestration, alteration of the landscaping (from previously approved application dm/17/1837). As well as several internal alterations to the layout of the main dwelling, this includes the relocation of staircases, kitchen and downsizing the number of bedrooms from 6 to 5. Location: Great Thorndean Barn, Slough Green Lane, Warninglid. Granted.
  - m. DM/22/1273. Description: repairs to the north facing roof slope over the historic north wing of the house. Location: Legh Manor, Cuckfield Road, Ansty. Granted.

## **8. Planning applications.**

- a. DM/22/1444 Application Type: Householder Application Proposal: Replace the current post and rail fencing with 6ft panels/close boards. Site Address: 2 Upton Drive, Ansty, Haywards Heath. No objection.
- b. DM/22/1602 Application Type: Tree Surgery Proposal: Blue Cedar (T1) - Reduce

and reshape crown back to growth points by 2-3m from top and 1.5-2m from sides Thuja (T2) - Crown raise to 3.5m and reduce back overhang to Alma Cope back to growth points by 1m Site Address: 15 Cedar Avenue Haywards Heath. Noted.

- c. DM/22/0954 Application Type: Full Application Proposal: To use of land as a traveller's caravan site, consisting of 2no. pitches, each containing a residential mobile home, dayroom and associated development. Site Address: Land At Highfields, Brighton Road, Warninglid. The Parish Council understands that the site is no longer allocated by MSDC as a traveller's caravan site. If this is the case then the Parish Council object to this application because it was not allocated in the Neighbourhood Plan and is in a Countryside area of development constraint.
- d. DM/22/1611 Application Type: Householder Application Proposal: Revised Application for Demolition of Existing Detached Garage and Erection of Non-Self Contained Annexe (Following Approval DM/22/0039) Site Address: Springfields, Deaks Lane, Cuckfield. No objection.
- e. DM/22/1521 Application Type: Full Application Proposal: Proposed erection of ground mounted solar PV system. Site Address: Medlars, Tanyard Lane, Staplefield. Maria Fielding declared her interest and left the room whilst the discussion took place. No objection.
- f. DM/22/1734 Application Type: Full Application Proposal: Installation of a section of gravity foul sewer, including associated manholes and watercourse crossing over the River Adur, to connect to the existing Southern Water Sheddingdean Pumping Station Site Address: Land To East Of Isaacs Lane, North And South Of Fairbridge Way, Burgess Hill. Noted.
- g. DM/22/1727 Application Type: Householder Application Proposal: Proposed single storey extension to the southern side of the property Site Address: Tanyard Cottage, Brook Street, Cuckfield. No objection.
- h. DM/22/1705 Application Type: Full Application Proposal: Demolition of existing dwelling, outbuildings and garage. Proposed five bedroom dwelling with garage and associated landscaping works. Change of house type from that approved under Ref: DM/20/0842 Site Address: Silverdale, Bolney Road, Ansty. No objection.
- i. DM/22/1790 Application Type: Listed Building Consent Proposal: Minor internal amendments to approved scheme under applications DM/21/3228 and DM/21/3229 and installation of new limecrete floor. Site Address: 62 And 63 Naldred Farmhouse, Borde Hill Lane, Haywards Heath. No objection.

## **9. Annual Governance and Accountability Review.**

All papers and supporting documents were circulated to members prior to the meeting. The Finance Working Party have also met to consider them in detail and recommend that the Parish Council agree and sign the relevant papers.

### **a. Report from internal auditor.**

The report was noted.

### **b. AGAR section 1 Annual Governance Statement.**

The Parish Council AGREED AGAR section 1 which was signed prior to the meeting by the Clerk and Responsible Financial Officer and by the Chairman at the meeting.

**c. AGAR section 2 Accounting Statements.**

The Parish Council AGREED AGAR section 2 which was signed by the Chairman.

**10. Monthly Finances.**

The financial statement including the schedule of payments, the receipts and bank reconciliation was AGREED and signed by the Chairman.

**11. Nominations for the Mid Sussex Applauds awards.**

The Parish Council agreed to make several nominations for the Mid Sussex Applauds Awards.

**12. Updates from MSDC and WSCC Councillor.**

Pete Bradbury was not present at the meeting.

**13. Minor matters and items for the next agenda.**

No additional matters were raised.

**MEETING CLOSED**

**DRAFT MINUTES SUBJECT TO CONFIRMATION**

**Ansty and Staplefield Parish Council Finances 13<sup>th</sup> June 2022**

**Payments for approval**

<b>Voucher</b>	<b>Description</b>	<b>Supplier / customer</b>	<b>Total</b>
40	Pavilion Water supply	Castle Water	5.00
43	Water drainage	Business Stream	23.83
44	Grant	4 Sight Vision Support	150.00
45	Grant	Ansty Village Hall	150.00
46	Drone, interview and filming	Fry Film Productions	690.00
47	Room bookings	Staplefield Village Hall	10.00
48	Subscription	Parish Online	60.00
49	Expenses	Elizabeth Bennett	101.49
50	Phone	Vodafone	29.41
51	Pavilion electricity	EDF Energy	8.00

NB: Vouchers 41 and 42 relate to the internal transfer of funds from the current account to the deposit account.

**Receipts in May**

35	Cricket	The Sunday Seconds Cricket Club	116.10
36	Cricket	Jolyon Wellington	116.10
37	Cricket	Copthorne Cricket Club	116.10
38	Cricket	Copthorne Cricket Club	116.10
39	Cricket	Copthorne Cricket Club	116.10

**Bank Reconciliation**

<b>31st May 2022</b>			
<b>Bank Accounts</b>		<b>Cashbook</b>	
Current	22984.08	Opening	76,631.21
Deposit	105257.95	Total receipts	55414.42
less uncashed payments	0	Total payments	-3803.6
<b>Totals</b>	<b>128,242.03</b>		<b>128,242.03</b>

**Signed by Chair of Parish Council Meeting 13<sup>th</sup> June 2022**