

## ANSTY AND STAPLEFIELD PARISH COUNCIL

### **The minutes of the Meeting of Ansty and Staplefield Parish Council held in Ansty Village Hall on 10<sup>th</sup> February 2020 at 7:30pm.**

**Members present:** Brad Williams (Chairman), Bob Birthwright, Crispin Salimbeni, Maria Fielding, Jon Gilley, Simon Stokes, James Steadman, Dhana Mahendran.

**Also present:** Liz Bennett (Clerk), Pete Bradbury MSDC and WSCC Councillor.

#### **Public session.**

There were no members of the public present.

#### **1. Apologies for absence.**

Apologies were accepted from Peter Bushell.

#### **2. Declarations of interest in items on the agenda.**

Jon Gilley and Crispin Salimbeni declared personal interests because they are Parish Council nominated members of Ansty Village Centre Trust.

James Steadman declared a personal interest because he is a Parish Council nominated member of Ansty Village Hall Trust.

Bob Birthwright declared a personal interest because he is a family friend of the landowners for the scheme under agenda item 6.

Crispin Salimbeni and Maria Fielding declared personal interests in item 8 because they are members of Staplefield Village Hall Trust which receives some proceeds from Staplefield Village Fete.

All other member interests are shown in their Register of Interests

#### **3. Minutes of the meeting held on 13<sup>th</sup> January 2020.**

The minutes were AGREED and signed by the Chairman.

#### **4. Planning decisions.**

The following decisions were noted:

- a. DM/19/4971 Description: erection of a two-bay oak framed car port. LOCATION: Bridge Farmhouse, Cuckfield Road, Burgess Hill. Granted.
- b. DM/19/3313 Description: construction of a single carriageway link road from Isaacs lane to Freeks Farm comprising a new all-movements junction on a273 Isaac's lane, highway comprising 6.1 - 6.5m carriageway with separate 4.5m 'green superhighway' and 3m cycle/footway provision on the north side and 2m footway on the south side segregated from the carriageway by landscaped verges, including allmodes bridge across the river Adur, constructed to an adoptable standard, together with, earthworks, surface water and foul drainage infrastructure, utilities corridors, street lighting, landscaping and temporary fencing. Supplementary submission received

26th November 2019 including additional details in respect of drainage, highways, bridge design, utilities strategy and landscape together with amended location and land ownership plan. Location: Land East Of Isaacs Lane, And Land West Of Freeks Lane, Burgess Hill. Granted.

- c. DM/19/4815 LOCATION: 2 Stonecourt Cottages, Rose Cottage Lane, Staplefield. Application withdrawn.
- d. DM/20/0128 LOCATION: The Wellfield, Bolney Road, Ansty. Application withdrawn.
- e. DM/19/4334 Description: retention of existing tree house. The Old Vicarage, Brantridge Lane, Staplefield. Granted.
- f. DM/19/5038 Description: proposed erection of a dwelling. Location: Firlands, Cuckfield Road, Burgess Hill. Refused.
- g. DM/19/4897 Location: Cuckfield Golf Course, Staplefield Road, Cuckfield. Application withdrawn.
- h. DM/20/0312 Description: nonmaterial amendment to planning reference dm19/1235 to add a condition relating to the approved plans, that are currently listed as "plans referred to in consideration of this application" on the decision notice. Location: Land South Of Bolney Road, Bolney Road, Ansty. Approved.

## **5. Planning Applications.**

- a. DM/19/5207 Application Type: Full Application Proposal: Detailed application for 72.no residential dwellings (providing some alterations to the schemes already approved under DM/16/4496 and DM/17/4190 - namely to allow 24.no additional dwellings). Site Address: Rookery Farm, Rocky Lane, Haywards Heath. The Council do not object to this application. The Clerk was asked to talk to the planning officer regarding the options for s106. It was suggested that the installation of VAS on Rocky Lane should be a planning condition and that s106 could be allocated for bus shelters on Rocky Lane. The Clerk also reported that there are apparently no plans to install dog bins at any of the new sites off Rocky Lane. The Clerk was asked to write to Cllr Pete Bradbury regarding this.
- b. DM/19/4419 Application Type: Householder Application Proposal: Proposed refurbishment and alteration of domestic outbuilding, comprising former pigsties, to facilitate the viable functional use of the building as an ongoing ancillary domestic outbuilding. Site Address: Land And Building At Barnsnape Farm, Broxmead Lane. The Parish Council do not object to this provided that the annexe is within the curtilage of the main property.
- c. DM/20/0091 and DM/20/0095 Application Type: Householder Application and Listed Building Consent: Proposed link extension and conversion of existing external store to create a new playroom, internal alterations to the ground floor to include removal and insertion of partition walls and the blocking up and insertion of new internal doors, replacement of all doors and windows, demolition of existing porch and construction of new porch, associated hard and soft landscaping. Site Address: Cleavers Cottage, South Cleavers Lane, Cuckfield. No objection.
- d. DM/19/3910 Application Type: Full Application Proposal: Demolition of existing dwelling and garage. Replacement 2 storey 5-bedroom house with rear facing Juliette balcony. New detached 2 storey double garage building. Amended plans received 18.12.2019 showing reduction in height of proposed extension. Flood risk assessment received 24.01.2020 and Arboricultural Impact Assessment received

23.01.2020. Site Address: Chideok, Valebridge Road, Burgess Hill. No objection.  
e. DM/20/0291 Application Type: Householder Application Proposal: Demolition of existing garage and car port, and erection of new garage block. Site Address: High Point, Brook Street, Cuckfield. No objection.

**6. Possible donation of affordable housing to the parish.**

The Sussex Association of Local Councils have advised that this is a legitimate scheme and that Parish Councils can receive gifts of land or property. Some Councillors remain concerned that this scheme is not in the Neighbourhood Plan and that it could give the impression that something inappropriate is occurring. Other Councillors felt that the Parish Council is likely to lose some precept income when the boundaries change, and this scheme could generate a significant annual income that would benefit the parish as well as providing social benefits. There is also a risk that the scheme could proceed anyway and if the Parish Council is not involved it will see none of the benefits.

It was agreed that the scheme should be evaluated further. This will include a site visit and further discussions with SSALC as well as obtaining advice from MSDC. The Working Party will come back to the Parish Council with some more information. It was agreed that a public consultation could also be a good idea to ensure transparency and obtain the views of residents. Simon Stokes will join the Working Party.

**7. Proposed improvements at Staplefield Pavilion.**

The main users of the pavilion met on site last Saturday and had a very positive discussion. The cricket clubs have produced a plan for the internal refurbishment of the pavilion that will provide more space for other functions. Quotes will be obtained, and some more thought given to the possible alternative uses of the pavilion. The group next meet on 3<sup>rd</sup> March.

The maintenance quotes for the pavilion exterior were discussed, and the Clerk was asked to obtain some more in time for the March Parish Council meeting.

**8. Staplefield cricket and Staplefield Fete fees for 2020.**

It was AGREED to not increase the cricket or fete fees again this year.

**9. Planting of a tree on Staplefield Common.**

Some residents would like to plant a Wild Service tree next to the pavilion in memory of Ron Stevenson. The PC do not object to the idea but are concerned about the specific location as there are drains in that area. They will discuss alternative sites with the resident at the meeting on 3<sup>rd</sup> March.

**10. Drainage at Staplefield Play Park.**

Four companies were asked to quote for the drainage work and quotes were received from two. The quotes are for slightly different work and the Clerk was asked to get the companies to quote on the same basis. She was then asked to proceed with an application for Operation Watershed funding using the best quote. Pete Bradbury agreed to support the application.

**11. Ansty Village Centre project.**

Jon and James provided an update. Work cannot begin until Southern Water move a sewage pipe and the development agreement is signed.

Pete Bradbury asked to be kept updated on progress and requested a summary of the issues so that he might help to get things moving.

**12. Finances.**

- a. **Monthly finances.** The financial report showing the schedule of payments, receipts in January and bank reconciliation was AGREED and signed by the Chairman.
- b. **Internal audit.** It was AGREED to appoint Peter J Consulting as the Internal Auditor. The scope of the internal audit was also agreed and follows guidelines set out by NALC.

**13. Mobile Speed Indicator Device.**

The device is currently in Rocky Lane and will move to Brook Street next month.

**14. Fingerpost repairs.**

A Slaugham resident has emailed the Clerk offering to help Councillors complete the posts. The Clerk was asked to decline the offer.

**15. Reports from meetings attended, not covered elsewhere on the agenda.**

The Clerk provided a report from a meeting she attended to discuss the policy for street naming and numbering at the Northern Arc. The Parish Council confirmed that they would like to be involved in the process along with Burgess Hill Town Council and Hurstpierpoint Parish Council.

**16. Report from District and County Councillor.**

Pete Bradbury had left the meeting before this item but had confirmed that there was nothing of note to report.

**17. Correspondence.**

The following correspondence was noted:

Mid Sussex Consultation re the Equality and Diversity Scheme. Comments due 18<sup>th</sup> March.

**18. Minor matters and items for the next agenda**

- a. **S106 for bus shelters at Ansty.** The Clerk reported that some s106 money from the development at Hook Place is available to replace the bus shelter in Ansty and provide a new one on the other side of the road. It was AGREED that both these are needed and so the Clerk will obtain some quotes.
- b. **Chase the Handcross road water.** The Clerk was asked to chase Highways re the water that is still running down the hill near the Jolly Tanners.

MEETING CLOSED.

DRAFT MINUTES SUBJECT TO CONFIRMATION.

## Ansty and Staplefield Parish Council Finances 10<sup>th</sup> February 2020

### Payment Schedule

	Ref	Description	Amount
EDF Energy	86	Pavilion electricity	12.00
ICO	87	Data Protection Registration	35.00
WSCC	88	Salaries	2398.57
VisionICT	89	.gov domain name	90.00
Staplefield Village Hall	90	Room bookings	22.50
SSALC	91	Parish online subscription	36.00
The Pest Man	92	Mole catching at play park	100.00
Elizabeth Bennett	93	Expenses	44.49

### Receipts.

There were no receipts in January.

### Ansty and Staplefield Parish Council: Bank Reconciliation

31st January

<b>Bank</b>		<b>Cashbook</b>	
Current Account	16727.91	Balance forward	71067
Deposit Account	45149.57	Receipts	84648.8
		less payments	-93838.32
	<b>61877.48</b>		<b>61877.48</b>

Signed by the Chairman of PC meeting 10<sup>th</sup> February 2020