

ANSTY AND STAPLEFIELD PARISH COUNCIL

The minutes of the online meeting of Ansty and Staplefield Parish Council held on 11th May at 7:30pm.

In response to the Coronavirus pandemic the Government has introduced new regulations which allow Parish Councils to hold their meetings online. These are the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Members present: Brad Williams (Chairman), Bob Birthwright, Crispin Salimbeni, Maria Fielding, James Steadman, Simon Stokes, Dhana Mahendran, Jon Gilley.

Also present: Liz Bennett (Clerk), 3 members of the public, Pete Bradbury (MSDC and WSCC Councillor)

1. **Chairman's introduction.**

Brad introduced the meeting and outlined the guidance for holding online meetings.

2. **Apologies for absence.**

All members were present.

3. **Declarations of interest in items on the agenda.**

Crispin Salimbeni declared a personal interest in agenda item 7d DM/20/1289. This application has now been invalidated by MSDC and so will not be discussed at this meeting.

4. **Public Session.**

A member of the public raised objections to planning application DM/20/1430 at Cuckfield Golf Course. There is no planning justification for the work which will have a material adverse impact on the High Weald AONB. There is an increased risk of pollution, including noise and the line of play will cross the High Weald Landscape Trail, posing a risk to footpath users. Rubble will be imported which will prevent the land returning to agriculture should the Golf Course close. He urged the Parish Council not to support this application.

Another member of the public supported these comments.

5. **Minutes of the working party meeting held online on 6th April 2020. NB. This was not an official Parish Council meeting.**

The minutes were AGREED.

6. **Planning decisions.**

The following decisions were noted:

- a. DM/20/0894 Proposal: garage conversion. Installation of wood burner and flue. Amended plans received 20.04.2020. Location: Granary Cottage, Staplefield Road, Cuckfield. Lawful development consent issued.

- b. DM/20/1030 Description: display of 1 non illuminated advertisement panel. Revised application to DM/18/3311. Location: Land To The North Of Holly Tree House, On The East Side Of Cuckfield Road, Burgess Hill. Granted.
- c. DM/20/1027 description: display of 1 non illuminated advertisement panel. Revised application to DM/18/3309. Location: Land To The South Of Little Abbotsford, On The East Side Of Isaacs Lane, Burgess Hill. Granted.
- d. DM/20/0167 Location: Legh Manor Cuckfield Road Ansty. Application withdrawn.
- e. DM/20/1074 Description: t1 holly - crown lift to 4m on the south side of tree overhanging the field and remove all epicormic growth overhanging the fence. T2 oak - crown lift to 4m on the south side of tree overhanging the field and restricting the size of the cuts to no more than 10cm. T3 holly – remove any growth overhanging the fence line. Location: Stonecourt Manor, Cuckfield Road, Staplefield. Granted.
- f. DM/20/0700 Description: variation of conditions no's 1 of application dm/20/0312, to replace approved plans allowing for changes to boundary treatments. Location: Land South Of Bolney Road, Bolney Road, Ansty. Granted.
- g. DM/20/1071 Description: single storey rear extension. Location: Three Acres, 2 Mount Noddy, Cuckfield Road, Ansty. Granted.
- h. DM/20/0422 Description: (amended plans and description 26/03/2020) variation of condition 2 relating to planning application dm/18/1379, to amend approved plans allowing for changes in design of the dwelling house, including the repositioning and design of the chimney and the removal of the accommodation within the roof space, the repositioning of the store within the double garage and changes to the hard landscaping. Location: The Wellfield, Bolney Road, Ansty. Granted.

7. Planning applications.

- a. DM/19/5144 Application Type: Householder Application Proposal: Proposed loft conversion including raising the roof to create second storey with rear facing balcony. First floor south side extension over new car port below. Demolition of existing north side larder/W.C. and replacement single storey gabled extension. (Amended Balcony and rear 1st floor window details received 30/01 and revised plans received 16/04). Site Address: Dunroamin, Valebridge Road, Burgess Hill. No objection.
- b. DM/20/1272 Application Type: Removal/Variation of Condition Proposal: Variation of condition number 1 relating to planning application DM/19/0041 for the approved drawings to be replaced with amended drawings. Site Address: Brew House, Cuckfield Road, Ansty. No objection.
- c. DM/20/1322 Application Type: Lawful Development Certificate -Proposed Proposal: Erection of porch and installation of roof windows This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account. Site Address: 2 Stonecourt Cottages, Rose Cottage Lane, Staplefield. Noted.
- d. DM/20/1289 Application Type: Full Application Proposal: Proposed change of use of land for up to 40 pitch campsite together with erection of single storey toilet/shower block and the formalisation of the existing vehicular access to Staplefield Road together with associated car parking and landscaping. Site

Address: Land At Holmsted Farm, Staplefield Road, Cuckfield. Since the agenda was issued this application has been invalidated and withdrawn.

- e. DM/20/0842 Application Type: Full Application Proposal: (Amended plans 21.04.2020) Demolition of existing dwelling, outbuildings and garage. Proposed two storey, five bedroom dwelling with two storey garage and associated landscaping works. Site Address: Silverdale, Bolney Road, Ansty. Simon Stokes declared a personal interest because he lives close to the site. No objection.
- f. DM/20/1430 Application Type: Full Application Proposal: Proposed retention (and extension) of surfaced track and groundworks to reconstruct the practice putting green, enlarge tees at 5th, 7th, 11th, 15th, and 16th holes, relocate tee at 10th hole, install new bunker at 7th hole, to move and reconstruct the 2nd/11th hole, improve greens at 4th/13th, 6th/15th and 8th/17th holes together with the installation of new pathway network serving all holes and retention/changes to the storage compound for use for machinery and materials associated with maintenance and repair of golf course. Site Address: Cuckfield Golf Course, Staplefield Road, Cuckfield. The Parish Council object to this application. The work will have an adverse impact on a beautiful part of the AONB which is contrary to planning policies in the NPPF, Local Plan and Neighbourhood Plan. There is a risk of contaminated water, additional traffic, and noise pollution. If approval were to be granted, conditions should include a landscaping proposal prior to the work continuing and restrictions so that the site can only be used for golf and leisure.
- g. DM/20/1423 Application Type: Lawful Development Certificate -Proposed Proposal: Installation of an additional wire mesh fencing along the southern boundary of Hanlye Lane. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account. Site Address: Borde Hill Garden, Borde Hill Lane, Haywards Heath. Noted.

8. Finances

- a. **Financial report.** The financial report including the payments for approval, receipts in April and the bank reconciliation was AGREED. The Clerk has scanned the invoices and sent them to Jon Gilley and Crispin Salimbeni so that they can authorise the payments online.
- b. **New bank signatory.** Dhana Mahendran agreed to be the new bank signatory to replace Peter Bushell.
- c. **Annual Governance and Accountability Return (AGAR).** The Clerk has completed the AGAR for the year ending March 31st 2020. The Internal Audit has been conducted and the paperwork approved. The Parish Council now need to approve and sign the AGAR. The Clerk had hoped that this might be possible at a physical meeting but as that now looks unlikely before the submission deadline it will be on the agenda for the next Parish Council meeting. In the meantime, the Clerk circulate the Income and Expenditure account for last year and a statement of reserves. These were noted.

9. s106 regulations and contributions expected for Ansty.

The Clerk reported on the s106 regulations and the potential contributions that will

come from the development of 12 houses at Ansty Cross Garage.

The Parish Council should identify projects for potential contributions from other applications. Suggestions included bus shelters and notice board at Rocky Lane, play park improvements, community safety improvements including additional Speed Indicator Devices.

10. Hardstanding at Staplefield.

Crispin Salimbeni and Maria Fielding declared personal interests because they live on or near Tanyards Lane. The Clerk was asked to report the poor surface of the road to Highways.

11. Street naming proposals for the Burgess Hill Northern Arc.

The MSDC proposal for the naming of the spine road through the Northern Arc was AGREED.

12. Operational Play Park inspection report.

The Clerk was asked to obtain a quote from the handyman for the works identified in the inspection report.

13. Report from County and District Councillors

Pete Bradbury provided an update on the Coronavirus situation in West Sussex.

The County Council have provided a Community Hub where residents can call with any Coronavirus matters (tel: 0330 222 7980).

Both WSCC and MSDC have received grants from central Government to assist with their loss of income and additional costs, but the grants will not cover the deficit.

14. To receive updates on the following projects:

- a. **Staplefield Pavilion maintenance work.** This project is on hold due to Coronavirus restrictions.
- b. **Drainage work at Staplefield Play Park.** This project is on hold due to Coronavirus restrictions.
- c. **Staplefield Cricket and Grass Cutting.** The cricket season has not started due to the Coronavirus restrictions. Non cricket grass cutting is continuing.
- d. **Affordable housing proposal.** There is nothing to report on this.
- e. **Mobile SID.** The Clerk circulated a summary of the traffic speeds and volumes by location to the Council. This will now be circulated to the volunteers and Pete Bradbury. Haywards Heath Town Council has asked to borrow the mobile SID for a short period on Traunstein Way where speeding is problem. This will be arranged for later in the year. It was agreed that the SID could be moved safely if it is moved by members of the same household.
- f. **Fingerposts.** There is nothing to report on fingerposts.
- g. **Ansty Village Centre.** The project has inevitably experienced delays, but the piling work is now complete, and the wooden frame has been ordered. A revised works program is being worked on. Grant funders are being supportive and

sympathetic to the delays.

- h. **New Councillor Brook Street.** There has been an expression of interest from one resident.

15. Dog fouling issues in Ansty.

Residents have complained about the dog fouling down the lane towards Mackerels Farm. The special vehicles used by MSDC to empty dog bins are at full capacity and there will need to be a significant increase in demand to justify the purchase of another vehicle. A dog bin cannot therefore be provided at this time, but the Clerk will ask for the site to go on the waiting list at MSDC.

A resident suggested placing a bin in the lane with a bin liner that could be emptied by volunteers. The Parish Council are concerned at the public health risks of doing this.

16. Weak broadband issues in Ansty.

Ansty residents have complained about the weak broadband in Ansty. The Clerk reported that WSCC have invested £10m in trying to secure fibre broadband in as many areas as possible, but they are now restricted by funding and technology in taking this any further. They are keeping a log of postcodes that might become eligible for future funding. The Clerk will register the postcodes. Residents should also contact their broadband provider.

17. July Parish Council meeting.

It was AGREED to move the July Parish Council meeting from the 13th to the 6th July.

18. Minor matters and items for the next agenda.

None were raised.

MEETING CLOSED

DRAFT MINUTES SUBJECT TO CONFIRMATION

Ansty and Staplefield Parish Council Finances 11th May 2020

Payments for approval

	Ref	Description	Amount
Vodafone	6	Phone – April	21.55
EON Energy	7	Phone box energy	40.79
Castle Water	8	Pavilion water - April	9.68
Castle Water	9	Pavilion water - May	9.68
EDF Energy	10	Pavilion electricity	12
Vodafone	11	Phone – May	21.55
Wolstonbury Building Contractors	12	Erecting SID pole in Brook Street	84.00
Peter J Consulting	13	Internal audit	65
MSDC	14	Waste collection – pavilion	40
WSCC	15	Salaries inc Bob Birthwright's allowance	2276.69
Elizabeth Bennett	16	Expenses (Zoom)	14.39

Receipts in April

HMRC	A	VAT Refund	3184.11
MSDC	B	RMA last year	213.64
Wivelsfield Parish Council	C	Streetlighting	249.81
MSDC	D	RMA this year	350.80

Bank Reconciliation

30th April 2020

Bank		Cashbook	
Current Account	51256.43	Balance forward	56862.78
Deposit Account	45201.72	Receipts	43296.36
		less payments	-3700.99
	96458.15		96458.15

Signed Chair of Parish Council Meeting 11th May 2020 (Online meeting)