

ANSTY AND STAPLEFIELD PARISH COUNCIL

The minutes of the meeting of Ansty and Staplefield Parish Council held in Ansty Village Hall on 8th April 2024 at 7:30pm.

Members present: Brad Williams (Chairman), Crispin Salimbeni, Maria Fielding, Nuala Hampshire, Amanda Saunders, Mandi Graves, Jon Gilley, George Morley, James Steadman, Simon Stokes.

Also present: Liz Bennett (Clerk) 1 member of the public, District Councillor Malcolm Avery, District Councillor Richard Bates, County Councillor Pete Bradbury.

1. Public Session.

No members of the public spoke.

2. Apologies for absence.

Apologies were accepted from Bob Birthwright and Heinrich Schmidt.

3. Declarations of interest in items on the agenda.

Maria Fielding declared a prejudicial interest in agenda item 6a for planning application DM/24/0590.

4. Minutes of the Parish Council meeting held on 11th March 2024.

The schedule of payments presented to the last meeting incorrectly showed that a payment to Steve Tilbury included VAT. The item has been amended to show a total payment of £200 instead of £240.

5. Planning decisions by MSDC.

The following planning decisions were noted:

- a. DM/23/0904 and DM/23/0903 description: erection of a new detached garage with accommodation over following demolition of existing detached garage. Location: Crabtree, Copyhold Lane, Cuckfield. Granted.
- b. DM/24/0352 description: installation of integrated constructed wetland (icw) and associated infrastructure at land adjacent to Staplefield wastewater treatment works. Location: Staplefield Wastewater Treatment Works Cuckfield Road Staplefield West Sussex. No objection from MSDC but final decision to be made by WSCC.
- c. DM/24/0068 description: proposed outbuilding. Location: 10 Old House Lane, Haywards Heath. Granted.
- d. DM/24/0164 description: proposed single storey field shelter on land adjacent to, and subordinate to, the old lodge. The proposal also comprises the addition of native hedging and trees around the proposed shelter and boundary. Location: The Old Lodge, Ditton Place, Brantridge Lane, Balcombe. Refused.
- e. DM/23/2726 description: construction of a vco from a b-class road which incorporates one end of a lay-by, and also used as a country bus stop. Further construction of a driveway/parking. Location: 2 Council Cottages, Staplefield

Road, Cuckfield. Granted.

- f. DM/24/0529 description: proposed first floor rear extension above an existing single storey flat roof. The extension is proposed to have painted brickwork, pitched roof and windows/french doors to match the existing elsewhere on the property. Juliet balcony proposed to the rear. Location: Willow Tree Cottage, Borde Hill Lane, Haywards Heath. Granted.
- g. DM/24/0594 Description: To replace 7 spans of LV overhead line (shown in red on the plan) with 95ABC 4 wire. To remove 1 stay wire off of pole 634195. To install 4 stay wires in the locations shown in red on the plan Location: Merrywood, Staplefield Lane, Staplefield, Haywards Heath. MSDC do not object to the application.
- h. DM/24/0165 description: conversion of existing garage structure to habitable space. Location: 5 Pullman Avenue, Haywards Heath. Granted.

6. To consider the following planning applications and any others that arrive before the meeting.

- a. DM/24/0590 Application Type: Householder Application Proposal: Replace all windows, french doors, front and back door. New window to rear ground floor. Site Address: Willow House, Handcross Road, Staplefield. Maria Fielding left the room for the whole of this item. No objection.
- b. DM/24/0694 Application Type: Listed Building Consent Proposal: Installation of new flat roof and 3 layer felt warm build up, altering existing flat roof valley area. Upgrade of existing flat roof section from single ply system to 3 layer felt system. Ceiling Removals and reinstatement. Window replacement. Site Address: St Marks Primary School, Brantridge Lane, Staplefield. No objection.

7. Updates from District and County Councillors.

Pete Bradbury reported that he is no longer Chairman of WSCC and that WSCC have appointed a new Chief Executive. WSCC are promoting digital inclusion and may ask the Parish Council to help identify those at risk of exclusion. Pete also reported that the High Weald National Landscape unit are broadly supportive in principle of the wetlands scheme proposed by Southern Water at Staplefield.

Malcolm Avery reported that the District Plan Regulation 19 responses are still being logged by MSDC before being sent to the Inspector.

8. Finances

a. Monthly finances.

The financial statement showing transactions since the last meeting and the bank reconciliation was AGREED and signed by the Chairman.

b. Annual Accounts.

Due to the change in accounting package, it was AGREED that the annual accounts will be presented to the auditor on a Receipts and Payments basis instead of Income and Expenditure.

9. Confidential Item

It was AGREED that pursuant to Section 1 (2) of the Public Bodies (Admission to

Meetings) Act 1960 because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following item:-

- a. Appointment of new Clerk including terms and conditions.

All members of the public, District and County Councillors left the room.

10. Staplefield Drainage scheme – solicitors for easement.

WSCC have advised that some of their drainage work will be conducted on Staplefield Common for which they will require an easement. It was AGREED that Surrey Hills solicitors will act on behalf of the Parish Council.

11. Update on the Deaks Lane gates.

Simon Stokes reported that he has discussed the proposed gate locations and signs with Highways and hopes to obtain some quotes for the next meeting. He also reported that he has completed an application for a WSCC Community Highways Scheme for the Cuckfield Road approach to the Ansty roundabout. WSCC will conduct an engineering assessment and score the scheme against all other applications. If successful they will propose measures to reduce the speed of traffic approaching the roundabout. The scheme is supported by the Parish Council and Pete Bradbury, County Councillor.

12. Grant request for parish community events.

This item was carried forward to the next meeting.

13. Minor matters and items for the next agenda

- a. **Staplefield drainage scheme.** The clerk will put Maria Fielding in touch with the Project Manager because she has several queries re the scheme.
- b. **Potholes.** Jon Gilley reported serious potholes around Ansty which have already been reported to Highways. It was suggested that these are reported to Pete Bradbury.

MEETING CLOSED

DRAFT MINUTES SUBJECT TO CONFIRMATION.

Ansty and Staplefield Parish Council Monthly Finances: 11th March 2024

Transactions for approval

374	20/03/2024	O2	Equipment and software	-11.00	-2.20	-13.20
375	25/03/2024	MSDC	Grants	4400	0.00	4400
376	28/03/2024	Castle Water	Staplefield Pavilion	-21.43	0.00	-21.43
377	31/03/2024	Unity Trust	Bank Charges	-23.55	0.00	-23.55
378	31/03/2024	Unity Trust	Bank Interest	1022.35		1022.35
379	08/04/2024	WSCC	Payroll Admin	-89.04	-17.81	-106.85
380	08/04/2024	Westcotec Ltd	Boards, signs, shelters	-70.50	-14.10	-84.60
381	08/04/2024	WSCC	staff salaries and on costs	-2,799.19	0.00	-2,799.19
382	08/04/2024	Ansty Sports and Social Club	Room Bookings	-35.00	0.00	-35.00
383	08/04/2024	MSDC	Staplefield Pavilion	-40.00	0.00	-40.00
384	08/04/2024	Ansty Sports and Social Club	Room Bookings	-15.00	0.00	-15.00
385	08/04/2024	Ansty Village Hall	Room Bookings	-33.00	0.00	-33.00
386	08/04/2024	WSALC	Subscriptions	-1,011.81	0.00	-1,011.81
387	08/04/2024	EDF Energy	Staplefield Pavilion	-18.75	-.094	-19.69

	Financial year ending 31/03/2024
Bank Reconciliation	
Balances per bank statements at 31/03/2024	
Current Acct	26,859.00
Deposit Acct	125,301.41
Total bank balances	152,160.41
Cashbook	
Opening_balance	113112.89
Current Acct Total receipts	129,558.64
Current Acct Total payments	-94,520.23
Deposit Acct Total receipts	4009.11
Deposit Acct Total payments	0.00
Closing balance per cash book (Must equal bank balances above)	152160.41

Signed by Chair of Parish Council meeting 8th April 2024