

## ANSTY AND STAPLEFIELD PARISH COUNCIL

### **Minutes of the Meeting of Ansty and Staplefield Parish Council held in Ansty Village Hall on 11<sup>th</sup> October 2021 at 7:30pm.**

**Members present:** Brad Williams (Chair), Bob Birthwright, Crispin Salimbeni, James Steadman, Simon Stokes, Jon Gilley, Dhana Mahendran, Nuala Hampshire.

**Also present:** Liz Bennett (Clerk), Pete Bradbury (MSDC and WSCC Councillor)

#### **1. Public Session.**

There were no members of the public at the meeting.

#### **2. Apologies for absence.**

Apologies were accepted from Maria Fielding.

#### **3. Declarations of interest in items on the agenda.**

Nuala Hampshire declared a prejudicial interest in agenda item 6g. Notice of Appeal. AP/21/0056.

#### **4. Minutes of the Parish Council meeting held on 13<sup>th</sup> September 2021.**

The minutes were AGREED and signed by the Chairman.

#### **5. Planning decisions.**

The following decisions were noted:

- a. DM/20/4678 and DM/20/4681 (Listed building consent). Description: single storey front and rear extensions. Removal of external stairs and wall at front. Alterations to fenestration and roof with internal changes. Location: Whitehouse Cottage, Staplefield Lane, Staplefield. Granted.
- b. DM/21/2761. Description: single storey side/front extension, conversion of existing timber outbuilding to form home office and family garden room. Location: 3 Slough Green Cottages, Staplefield Road, Cuckfield. Granted.
- c. DM/21/3245 Description: non-material amendment to dm/20/1272. First floor window to east elevation to be amended to French doors with planar glass Juliette balcony. Location: Brew House, Cuckfield Road, Ansty.
- d. DM/21/2913. Description: change of use of two corrugated iron clad agricultural buildings into a flexible commercial use initially for b8 storage. Location: Stanbridge Industrial Park, Staplefield Lane, Staplefield. Prior approval granted.
- e. DM/21/2849. Description: first floor extension over existing to provide two additional bedrooms and bathrooms. Location: Three Acres, 2 Mount Noddy, Cuckfield Road, Ansty. Granted.
- f. DM/21/2445. Description: re-roofing and repairs to the roof, with associated works. (revised plans received 06.09.2021. Revised description agreed 30.09.2021). Location: Upper Ridges, Burgess Hill Road, Ansty.
- g. DM/21/3020. Description: variation of condition 2 of planning permission dm/21/0196 (DM/20/3978) to replace approved plans to allow alterations in design to the external appearance and internal circulation of the approved

- dwelling. Location: Oakfield House, Deaks Lane, Cuckfield, Haywards Heath. Granted.
- h. DM/21/2302. Description: variation of condition 21 pursuant to planning permission ref. DM/19/5207 - regularise minor changes to the road layout Location: Rookery Farm Development Site, Rocky Lane, Haywards Heath. Granted.
  - i. DM/21/2059 and DM/21/2063. Description: installation of two CCTV cameras on existing timber conservatory at the rear of the house (revised description agreed 14.06.2021. Corrected location plan received 14.06.2021. Proposed elevations received 18.06.2021. Updated description agreed 22.09.2021. Amended elevations received 21.09.2021 and 05.10.2021) Location: Legh Manor, Cuckfield Road, Ansty. Granted.
  - j. DM/21/1878. Description: install stoned up vehicle access from cleavers lane, with on site parking for 50 vehicles, to access and provide 3 football pitches of differing sizes to cater for haywards heath town fc youth section. (corrected application form and supporting information received 11 June). Location: Land At Sparks Farm Former Playing Field., Staplefield Road, Cuckfield. Refused.

## 6. Planning applications.

- a. DM/21/3229. Application Type: Listed Building Consent and DM/21/3228 Full application Proposal: Change of use from 2 dwellings to 1, single storey rear extension, minor internal and external alterations, removal of summerhouse and shed and replacement garden store, works to laundry building and associated landscaping works. Site Address: 62 And 63 Naldred Farmhouse, Borde Hill Lane, Haywards Heath. No objection.
- b. DM/21/3276 Application Type: Householder Application Proposal: Construction of a two-car garage with roof space storage and existing vehicle crossover widened by approx. 2m Site Address: Sunbury, Sparks Lane, Cuckfield. No objection.
- c. DM/21/3279 Application Type: Removal/Variation of Condition Proposal: Application under Section 73 of the Town and Country Planning Act 1990 (as amended) seeking alterations to conditions 5 (approved parameter plans), 6 (accordance with Design Guide) , 7 (requirement for a Design Principles Statement), 11 (archaeological investigation), 22 (sustainable drainage) and 35 (restriction of development within 15m of ancient woodland) on planning permission DM/18/5114 to allow amendments to parameters of road layout, proposed land uses, right of way improvements & drainage outfalls, require general accordance with the Street Design and Adoption Manual and allow phased submission details for archaeology and drainage details. Site Address: Burgess Hill Northern Arc, Land North And North West Of Burgess Hill, Between Bedelands Nature Reserve In The East And, Goddard's Green Waste Water Treatment Works In The West. Noted.
- d. DM/21/1714. Description: variation of condition 2 relating to planning application dm/17/1846 to allow for amendments to approved plans with the plans submitted for this application (numbered cdms-21002. 07,08,09 and 10). Amended plans and elevations received 25.06.2021 showing alterations to window and door openings, reduction in roof height of link extension and

removal of proposed chimney. Heritage statement received 30.07.2021.  
Location: The Old Dairy, Great Thorndean Barn, Slough Green Lane, Warninglid.  
No objection.

- e. DM/21/3395 Application Type: Full Application and Listed Building Consent Proposal: Rebuilding of failing section of Ha-Ha wall and lowering of existing raised track level. Site Address: Borde Hill House, Borde Hill Garden, Borde Hill Lane, Haywards Heath. No objection.
- f. DM/21/3446 Application Type: Full Application Proposal: Erection of 2 detached dwellings with ancillary detached garages following demolition of 2 residential structures (re-submission of planning consent granted under ref DM/19/0101). Site Address: 1 Highfields, Brighton Road, Warninglid. No objection.
- g. Notice of Appeal. AP/21/0056 Planning Inspectorate Ref: APP/D3830/W/21/3278830. Land At: Land Adj. To Meadow Woods Brook Street Cuckfield Haywards Heath Proposed Development: Demolition of existing stables. Construction of a detached dwelling. Noted.
- h. Notice of Appeal. AP/21/0059 Planning Inspectorate Ref: APP/D3830/X/21/3280647 Land At: High Point Brook Street Cuckfield Haywards Heath Proposed Development: Lawful Development Application for Existing Use in respect of four garages. Noted.
- i. DM/21/3468 Application Type: Householder Application Proposal: Proposed first floor extension over existing garage. Front extension of existing garage and conversion to home office. Site Address: 11 Rocky Drive, Haywards Heath. No objection.
- j. DM/21/3443 Application Type: Lawful Development Certificate -Proposed Proposal: A new replacement garage annex structure. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account. Site Address: Beacon Hall Slough Green Lane Warninglid. Noted.
- k. DM/19/3234 10x 3 and 4 bedroom dwellings at Little Abbotford. The Parish Council has already commented on this application but has been asked how the £7800 Local Community Infrastructure s106 money should be spent if the application is approved £7800. It was agreed that the Parish Council would like to spend this on electric charging points.

## **7. Finances.**

The financial statement including the schedule of payments, the receipts and bank reconciliation was AGREED and signed by the Chairman.

## **8. Grass cutting spec.**

The grass cutting spec was circulated prior to the meeting. It was AGREED that the following items should be added:

- One cut per annum at the large area of Upper common adjacent to Rose Cottage Lane.
- The spec for the green at Ansty should include cutting back the hedge by the noticeboard to the bus stop.

**9. Cars driving on Staplefield Common.**

This activity has now ceased and the Parish Council agreed that no action is needed at this time.

**10. Wreath laying at Staplefield War Memorial.**

Crispin will lay the poppy wreath for Remembrance Day.

**11. Vehicle Activated Speed sign in Ansty.**

A condition of the planning permission given for the new homes at Bolney Road, Ansty was that the developer would provide a Vehicle Activated Speed Sign. Various options for the location of the sign were considered which the Clerk will discuss with Highways and Sigma Homes.

**12. Ansty Village Centre update.**

The Open Day is to be held on Sunday 17<sup>th</sup> October and has been widely advertised around the parish.

The leases are in hand and should be completed this week.

**13. Enterprise Inns license fee update.**

James Steadman is still chasing Enterprise Inns for the outstanding amount that they owe to the Parish Council. They have been taken over by Stonegate pubs.

**14. Update from County and District Councillor.**

Pete Bradbury provided an update on various matters including:

- Gatwick Airport has put in an application to put the second emergency runway into permanent use.
- The B2036 will be closed for around 3 months early next year whilst work is carried on the roundabouts at Fairbridge.
- The boundary review of the ward boundaries at the District Council ward proposes that Brook Street and Staplefield would become a new ward with Balcombe. Ansty would be part of the Cuckfield Ward. This does not affect the Parish boundaries.

**15. Minor matters and items for the next agenda.**

**a. Environment issues joint working party.**

It was agreed that Brad and the Clerk will attend the meeting proposed by Haywards Heath Town Council.

**b. Winter Management Plan.**

The usual contractor may not be available to help distribute salt and clear roads this year. An alternative contact was suggested to the Clerk.

**c. Staplefield Pond.**

The Clerk was asked to confirm if Staplefield Pond is part of Upper Common.

**d. Bus shelters at Rocky Lane.**

The Clerk was asked to chase the contractor to install the bus shelters as soon as possible.

## Ansty and Staplefield Parish Council Finances 11<sup>th</sup> October 2021

### Payments for approval

|                            | Ref | Description               | Amount  |
|----------------------------|-----|---------------------------|---------|
| Castle Water               | 57  | Pavilion water            | 5.00    |
| Unity Trust                | 58  | Cheque services           | 0.60    |
| Unity Trust                | 59  | Service Charge            | 19.80   |
| EDF Energy                 | 60  | Pavilion electricity      | 16.00   |
| Vodafone                   | 61  | phone                     | 27.00   |
| Brook Street Apple Society | 62  | Grant                     | 500.00  |
| Brad Williams              | 63  | Printing for AVC Open Day | 267.03  |
| WSCC                       | 64  | Salaries                  | 2090.90 |
| Elizabeth Bennett          | 65  | Expenses                  | 39.68   |
| Ansty Village Hall         | 66  | Room Booking              | 28.50   |
| Ansty Village Hall         | 67  | Booking for SID training  | 10.68   |

### Receipts in September

|                          |   |                       |          |
|--------------------------|---|-----------------------|----------|
| Unity Trust              | W | Refund of charge      | 12.91    |
| G Crosta (Jolly Tanners) | X | Cricket               | 361.20   |
| Staplefield Cricket Club | Y | Cricket               | 1309.35  |
| MSDC                     | Z | Final precept payment | 43508.00 |

### Bank Reconciliation

**30th September 2021**

| Bank            |                  | Cashbook        |                  |
|-----------------|------------------|-----------------|------------------|
| Current Account | 85713.82         | Balance forward | 40140.1          |
| Deposit Account | 15231.49         | Receipts        | 100702.9         |
|                 |                  | less payments   | -39897.69        |
|                 | <b>100945.31</b> |                 | <b>100945.31</b> |

Signed by Chairman of PC meeting 11<sup>th</sup> October 2021